

MaxiSmart Instructions for Use

Arjohuntleigh's MaxiSmart tracking software is designed to increase the functionality of your existing *MaxiSky 2* ceiling lifts. With its ability to generate reports that help analyze the usage rates of your *MaxiSky 2*'s by room, department or institution, you get the information you need to better manage your devices.

# Welcome

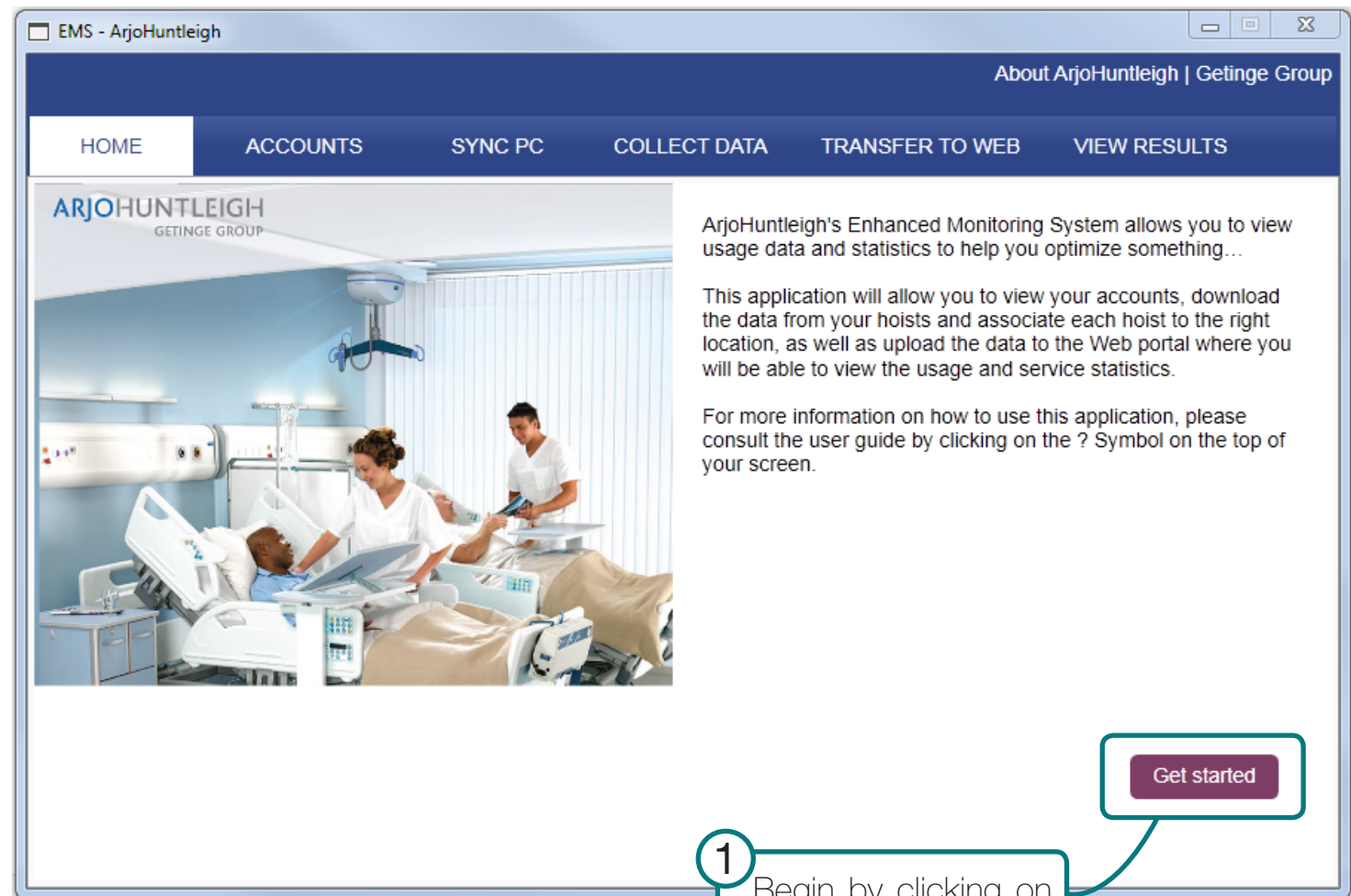
## MaxiSmart tracking software Get started



# Get connected

## First time connecting?

Connecting for the first time involves a simple, one-time procedure to retrieve an account access that was created for you beforehand.



EMS - ArjoHuntleigh

About ArjoHuntleigh | Getinge Group

HOME ACCOUNTS SYNC PC COLLECT DATA TRANSFER TO WEB VIEW RESULTS

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ArjoHuntleigh's Enhanced Monitoring System allows you to view usage data and statistics to help you optimize something...

This application will allow you to view your accounts, download the data from your hoists and associate each hoist to the right location, as well as upload the data to the Web portal where you will be able to view the usage and service statistics.

For more information on how to use this application, please consult the user guide by clicking on the ? Symbol on the top of your screen.

Get started

1 Begin by clicking on "Get Started" .

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2 Retrieve the account access information (user name, password) that was sent to you via e-mail.

### ADD ACCOUNT

User name  
000066-CA

Password  
Test1234

Add Cancel

Please capture the User name and password sent to you by email when you requested an EMS account

3 Add your user name and password in the corresponding boxes and click on "Add".

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### MODIFY ACCOUNT

User name  
000062-CA

Password  
dqwnk

Client name  
zClient Name 1.1

Description  
Description 1.1

**Save** **Cancel**

**4** A new box will appear where you can enter a description related to the account that you are adding. Then click on "Save".

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You could now view the accounts to which you have access.

CLIENT NAME	DESCRIPTION	USER NAME
zClient Name 1.1	Description 1.1	000062-CA
Client Name 1	Description 2.1	000066-AT

AddModifyDelete

The procedure just outlined in the previous pages is a one-time process. The next time that you access the MaxiSmart software, you'll be automatically led to this page.

You are now ready to synchronize your PC with the Web Portal. Click on "Next" to continue.

Next

# Stay synchronized

## Take full advantage of the MaxiSmart Web Portal feature

Synchronizing ceiling lift data on your PC with the web portal is a key way to keep your data secure, accessible and up to date. The MaxiSmart software allows you to stay current with ease.

Before you begin collecting data, make sure that you have an Internet connection. Verify that the last update was done recently. If not, update your PC application. Click on "Update".

CLIENT NAME	LAST UPDATE	LAST UPLOAD
zClient Name 1.1	2014-02-18 15:40:05	2014-02-18
Client Name 1	2014-02-27 14:03:14	2014-02-27

You are now ready to retrieve the data found on your *Maxi Sky 2* ceiling lifts. Click on "Next".

Update

View structure

Next

**Quick tip:** For help collecting your data, try viewing your facility structure by clicking on "View Structure".

# Collect data

## Downloading is simple with MaxiSmart software

Gathering the data stored in each individual *Maxi Sky 2* under your care is quick and easy. Just bring your laptop to where your *Maxi Sky 2* has been installed to begin.



The screenshot shows a web application window titled "EMS - ArjoHuntleigh". The navigation bar includes links for HOME, ACCOUNTS, SYNC PC, COLLECT DATA (which is highlighted), TRANSFER TO WEB, and VIEW RESULTS. The main content area features the ARJOHUNTLEIGH GETINGE logo and a numbered instruction box labeled "1". The instruction reads: "Using your data cable, connect to your Maxi Sky 2's mini USB port, and to your laptop using one of its USB ports." Below this text is a diagram showing a blue Maxi Sky 2 device connected by a light blue cable to a laptop. A red-bordered warning box at the bottom states: "Warning: Do not try to collect data while a patient is suspended on the ceiling lift." A "Next" button is located in the bottom right corner of the instruction area.

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HOME ACCOUNTS SYNC PC **COLLECT DATA** TRANSFER TO WEB VIEW RESULTS

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1 Using your data cable, connect to your *Maxi Sky 2*'s mini USB port, and to your laptop using one of its USB ports.

Warning: Do not try to collect data while a patient is suspended on the ceiling lift.

Next

**Quick tip:** A connection wand and cable kit (700-15755) is available to help reach and connect to your ceiling lifts, making the process of data collection easier.

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2 Using the drop-down menus, locate the *Maxi Sky 2* through its facility, unit and room.

3 Then click on "Save".

**CHOOSE LOCATION OF MOTOR (MS1121200009)**

Facility	Unit	Room
<input type="text"/>	<input type="text"/>	<input type="text"/>

Enter room number:

**Save** **Cancel**

Choose the facility, department and room that you are in at the moment.  
This will associate the current serial number to the right place.



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**4** Allow the download to run its full course before disconnecting the data cable from your ceiling lift.


**DOWNLOAD COMPLETE**

**5** Once the download is complete, disconnect the data cable and continue on to the next ceiling lift.

You can repeat the data collection procedure just outlined for as many *Maxi Sky 2* ceiling lifts you want to upload data from. The MaxiSmart software will automatically bring you back to the “collect data” page.

Once you have collected data from the *Maxi Sky 2* ceiling lifts of your choice, click on “Next” to go on to the following step.

Next



# Transfer data to Web

## Upload to the Web Portal

This final step will ensure that the information downloaded from your *Maxi Sky 2* ceiling lifts will be sent out and placed on the MaxiSmart Web Portal.

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SERIAL NUMBER	CLIENT NAME	FACILITY	UNIT	ROOM
MS1121200009	EMS User Concept Evaluation	No facility associat	No care unit	No room assoc

Upload Relocate Remove

When you are ready to upload, and have an Internet connection, click on "Upload". Allow the download to run its full course.

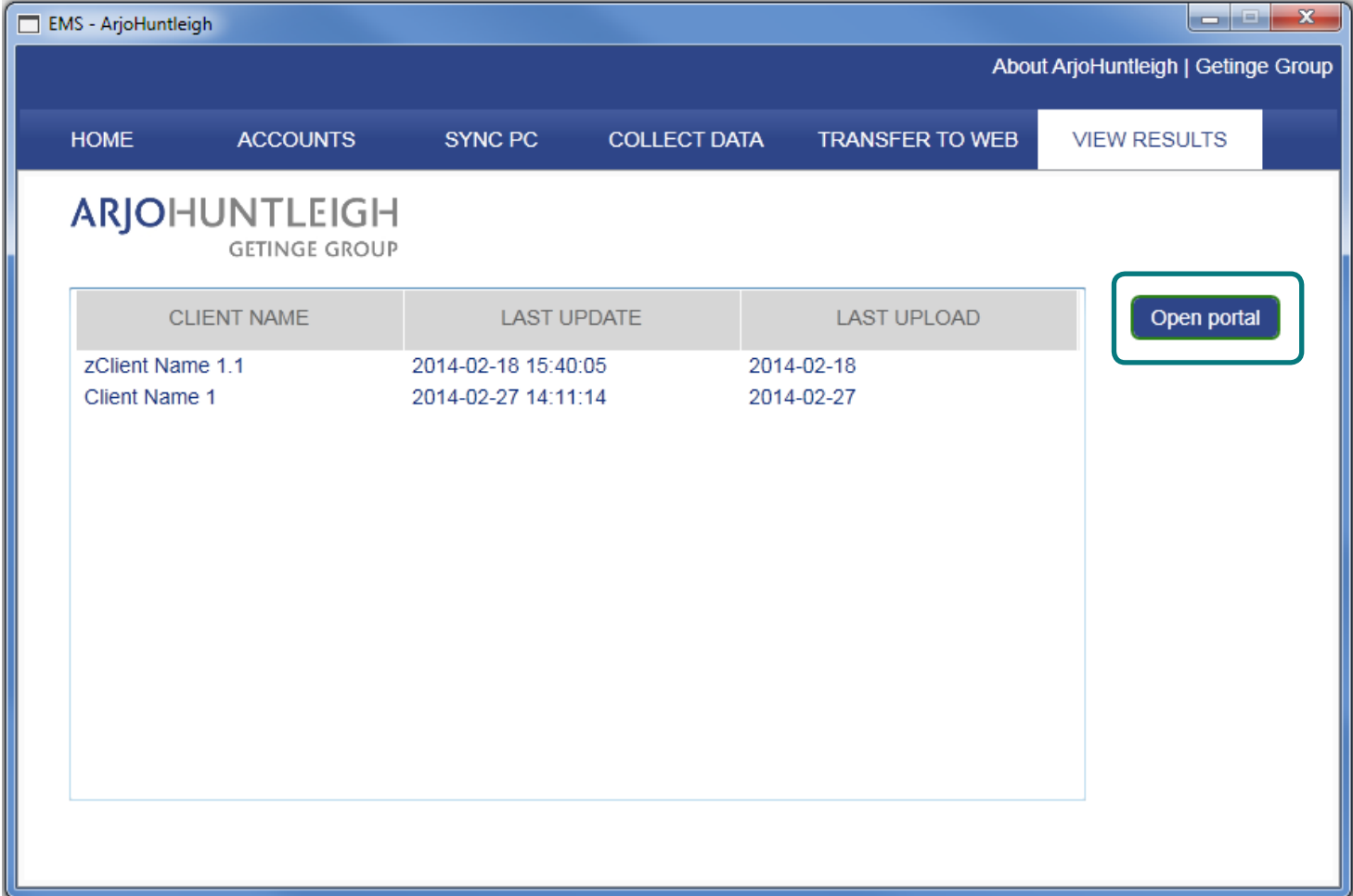
Click on "Next" to view your data.

Next

**Quick tip:** Click on the "Relocate" button to change the location of any individual *Maxi Sky 2* before uploading.

# View data

From here, you can select the account you want to view data from. Click on “Open Portal” to proceed.



The screenshot shows the EMS - ArjoHuntleigh web application. The top navigation bar includes links for HOME, ACCOUNTS, SYNC PC, COLLECT DATA, TRANSFER TO WEB, and VIEW RESULTS. The main content area displays the ARJOHUNTLEIGH GETINGE GROUP logo and a table of client data. A button labeled 'Open portal' is highlighted with a green border.

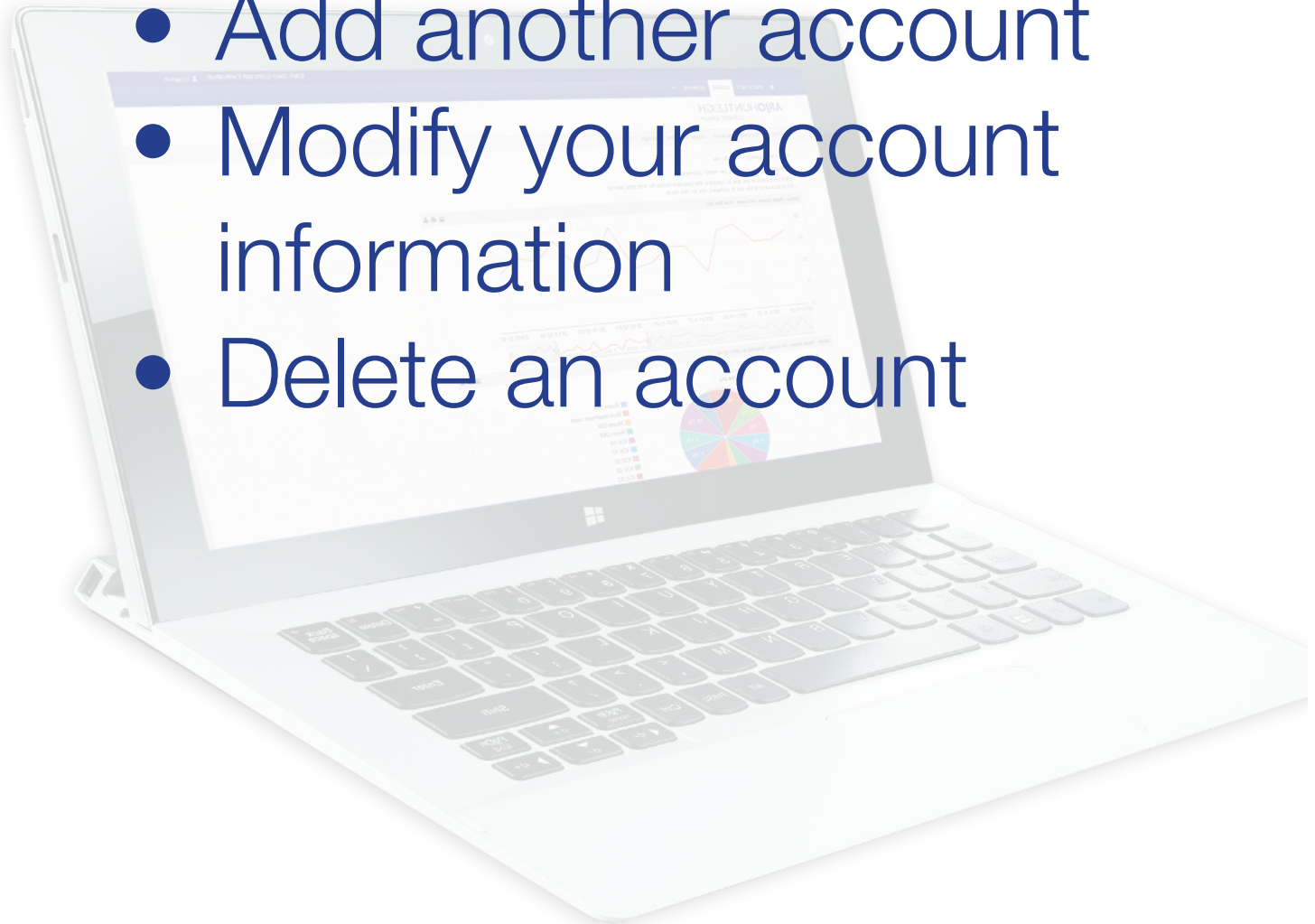
CLIENT NAME	LAST UPDATE	LAST UPLOAD
zClient Name 1.1	2014-02-18 15:40:05	2014-02-18
Client Name 1	2014-02-27 14:11:14	2014-02-27

# Manage your account

As client area administrator, you need your data to remain current and accurate.

ArjoHuntleigh's MaxiSmart software helps you manage your account and related information in a clear and simple way. You can:

- Add another account
- Modify your account information
- Delete an account



# Add account

Things change, and with the MaxiSmart software, you can keep up with those changes in a timely way.

1 From the Home Screen, click on the "Accounts" tab, or the "Get Started" button down below, near the bottom of the screen.

2 Click on "Add".

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HOME ACCOUNTS SYNC PC COLLECT DATA TRANSFER TO WEB

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CLIENT NAME	DESCRIPTION	USER NAME
zClient Name 1.1	Description 1.1	000062-CA
Client Name 1	Description 2.1	000066-AT

Add  
Modify  
Delete

Next

EMS - ArjoHuntleigh

3 Retrieve the new account access information (user name, password) that was sent to you via e-mail.

**ADD ACCOUNT**

User name  
000066-CA

Password  
Test1234

Add Cancel

4 Add your user name and password in the corresponding boxes and click on "Add".

Please capture the User name and password sent to you by email when you requested an EMS account

EMS - ArjoHuntleigh

**5** A new box will appear where you can enter a description related to the account that you are adding. Then click on "Save".

**MODIFY ACCOUNT**

User name  
000062-CA

Password  
dqwnrk

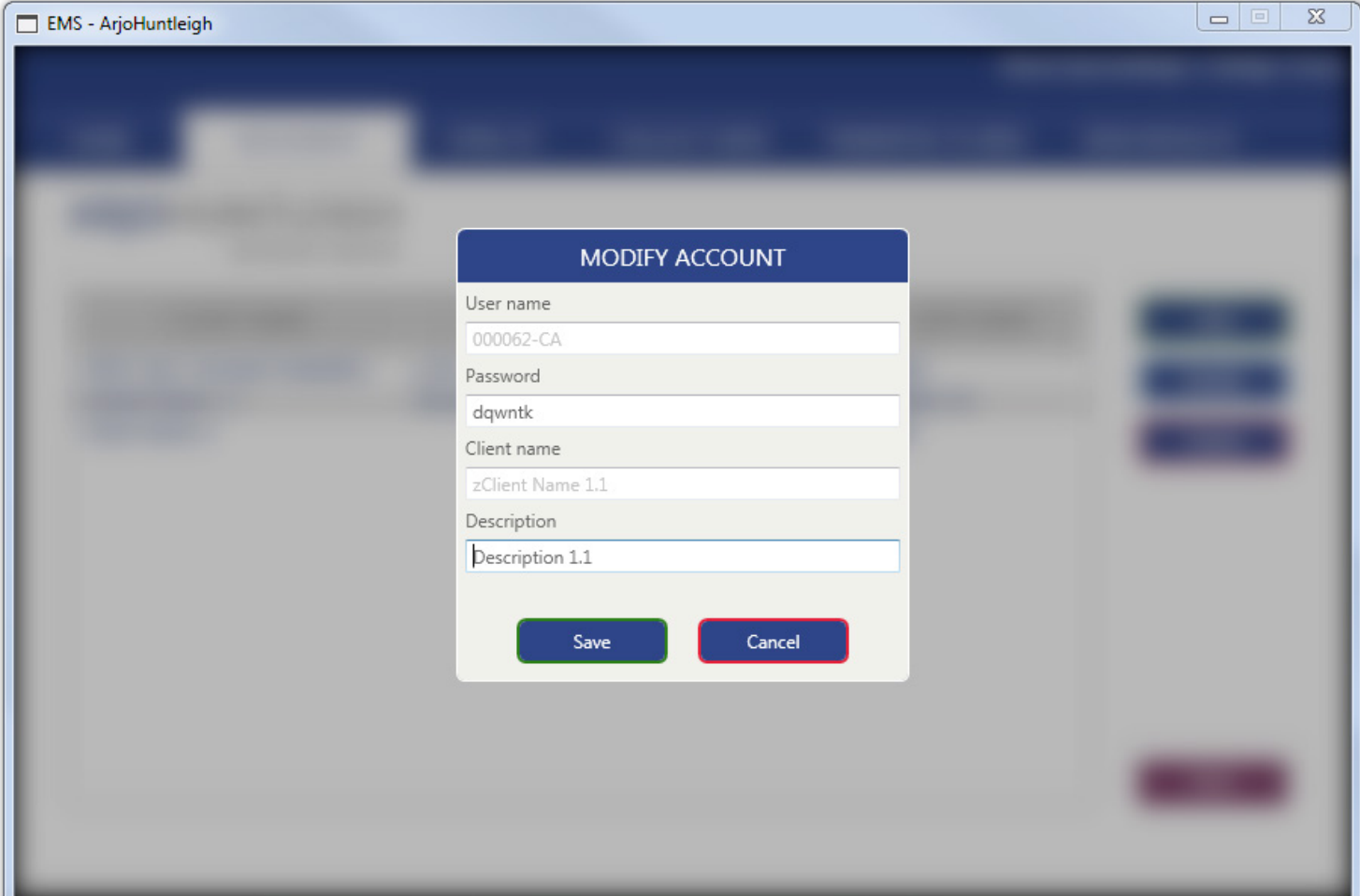
Client name  
zClient Name 1.1

Description  
Description 1.1

Save Cancel

# Modify your account

The “Modify Account” tab allows you to change very specific elements of your account profile, that is, your password, and the facility description.



The screenshot shows a web application window titled "EMS - ArjoHuntleigh". In the center, a modal dialog box titled "MODIFY ACCOUNT" is displayed. The dialog contains four text input fields: "User name" with the value "000062-CA", "Password" with the value "dqwnk", "Client name" with the value "zClient Name 1.1", and "Description" with the value "Description 1.1". At the bottom of the dialog are two buttons: "Save" (green) and "Cancel" (red).

MODIFY ACCOUNT	
User name	000062-CA
Password	dqwnk
Client name	zClient Name 1.1
Description	Description 1.1
<div>Save Cancel</div>	



# Delete account

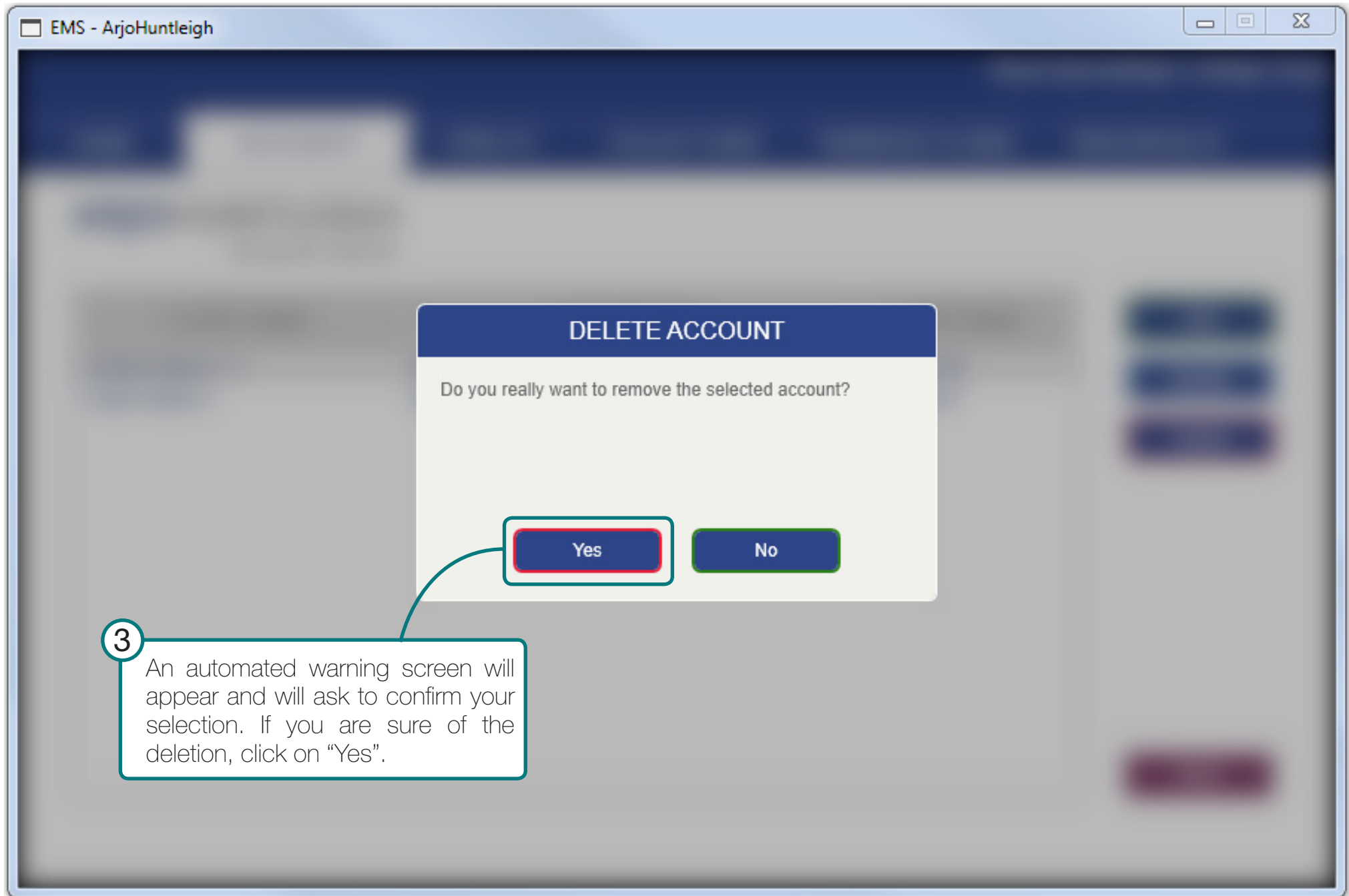
The screenshot shows the 'Accounts' tab in the EMS - ArjoHuntleigh application. The interface includes a navigation bar with 'HOME', 'ACCOUNTS', 'SYNC PC', 'COLLECT DATA', 'TRANSFER TO WEB', and 'VIEW RESULTS'. The 'ACCOUNTS' tab is active, displaying a table of accounts and a sidebar with 'Add', 'Modify', and 'Delete' buttons. A 'Next' button is at the bottom right.

**1** To delete an account, you need first to select one from the list on your "Accounts" screen.

CLIENT NAME	DESCRIPTION	USER NAME
zClient Name 1.1	Description 1.1	000062-CA
Client Name 1	Description 2.1	000066-AT

**2** Click on "Delete"

Buttons: Add, Modify, Delete, Next



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HOMEACCOUNTSSYNC PCCOLLECT DATATransfer to WebVIEW RESULTS

ARJOHUNTLEIGH  
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CLIENT NAME	DESCRIPTION	USER NAME
Client Name 1	Description 2.1	000066-AT

The Accounts screen will reflect the changes made.

AddModifyDelete

Next

# MaxiSmart FAQ'S

## What is the intended use of the MaxiSmart software?

The MaxiSmart is an Enhanced Monitoring System (EMS), an application intended to be used to download data from a *Maxi Sky 2*.

This application is also meant to be uploaded onto a PC and, in conjunction with its web-based portal, intended to be used by hospital staff, clinical consultant, sales representatives or service technicians who want to visualize usage data stored into *Maxi Sky 2* ceiling lifts. Data can be downloaded only from the ceiling lifts which belong to your organization.

The MaxiSmart software is not intended to extrapolate patient information or to upload data into a *Maxi Sky 2* and should only be used for the purpose specified in this Instructions for Use document. Any other use is prohibited.

## What are the minimum requirements to be able to install the MaxiSmart software?

The MaxiSmart PC and Web applications require PCs operating under Microsoft Windows 7 and 8 with .NET Framework 4.5, together with Internet browsers MS Internet Explorer 9 to MS Internet Explorer 11 or Google Chrome.

## Will the MaxiSmart software work with any of my Maxi Sky 2 ceiling lifts?

Yes. The MaxiSmart software is compatible with all *Maxi Sky 2* ceiling lifts.

## Can any other equipment be connected?

The MaxiSmart software can only be used in conjunction with *Maxi Sky 2* ceiling lifts.

## What is the best way to move a ceiling lift to a new location without losing data?

Before moving a lift, you must first collect its data and upload it to the web portal. This will ensure that the historical data will always be associated with the correct lift. Only then should you proceed to physically move the lift.

Thereafter, when the lift is in its new location, you can localize it by: 1. Connecting the lift to your PC and localizing the ceiling lift through its facility, unit and room (see page 8) or 2. At any time later on, click on the "Transfer" tab, select the lift and click on the "Relocate" tab to associate it to a new location (see page 10).

## How will the Web Portal process the data from a lift after it was changed to another location?

The Web Portal can only add new data to the existing record, not modify what was already uploaded. For that reason, it is very important to perform an upload before re-localizing a ceiling lift.

If a lift were to be moved without immediately performing an upload, the historical data from that point on *would still be associated with the lift's previous location*, that is, until the next upload. The data for that ceiling lift would become inaccurate as a result.

## What happens if I forget my user name or my password?

Under the "Accounts" table, click on "Modify". Your user name and password are listed there.

## How can I reset my password?

Your password can only be reset by contacting us directly (see next page for contact information).

## What situations would lead to an account being deleted?

Some ArjoHuntleigh representatives that have multiple accesses may need to delete accounts in response to changes in the territory they serve. Also, if a client's service fees are no longer being paid, the account on the Web Portal may be deleted, making the corresponding account on the PC unusable.

## What happens when I delete an account?

You would no longer be able to associate to or upload from that particular account. In that event, you would also delete ceiling lifts pending upload, if applicable.

## What can I do if I have problem connecting to the Internet?




Please refer to your IT specialist. If you are the IT specialist, try to perform a ping test using the following web address page: <https://maxismart.arjohuntleigh.com>.

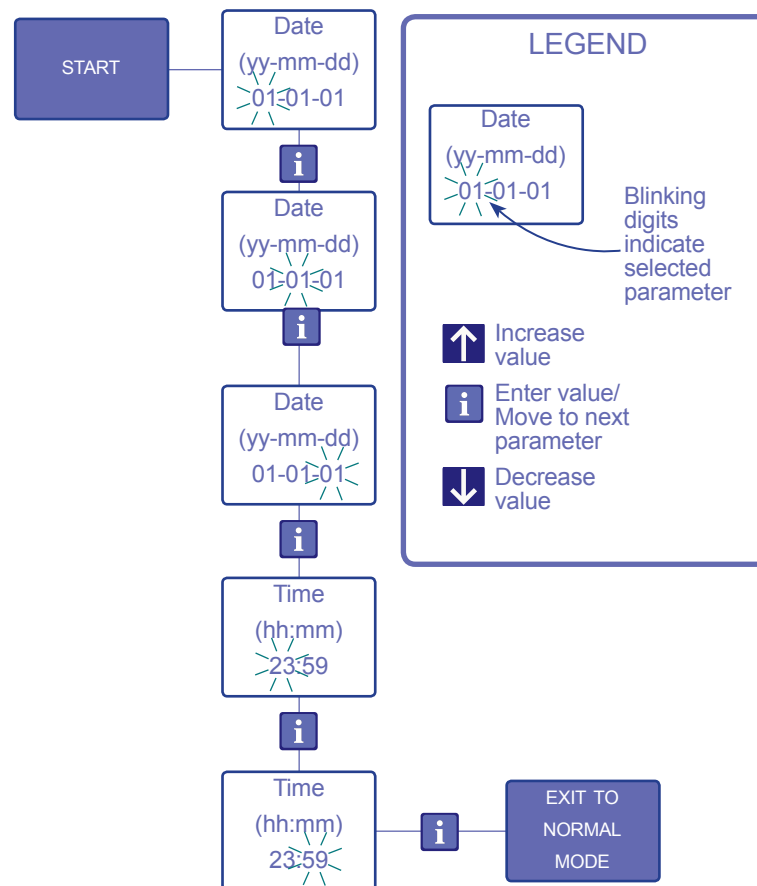
## What if, in connecting my *Maxi Sky 2*, I'm asked for a driver?

It is possible that the first time you connect a ceiling lift to your PC, your computer requires that you install an additional driver. Allow the installation procedure to take place. It only takes just a few minutes and once the driver is installed, you will not need to go through this process again for any other ceiling lift.

## How do I change the date and time on my Maxi Sky 2?

When the lift is started-up for the first time, it will go into a mode requesting to set the date and the time. It is important to correctly set the date as the lift will inform the users that maintenance is due based on the recorded date.

Press the  or  button on the hand control to change the value. Once the specific date or time parameter is set correctly, press the  button to confirm your selection and to go on to the next parameter. After the last parameter is set the lift will get into normal mode.



## Where can I consult the license agreement?

The license agreement can be found at the end of this document.

## **What will ArjoHuntleigh do with the information it collects?**

While ArjoHuntleigh has access to the data stored on the MaxiSmart Web Portal, this information will be used solely for analysis purposes and will not be transmitted to any third party. Usage of the supplied applications and accesses constitutes an agreement of these terms.

## **How can I get in touch if I have questions?**

For technical support, ask your sales representative for contact information.

## SMARTCARE END USER LICENSE AGREEMENT

Please read this agreement carefully. By installing or using this software, you are accepting the terms of this agreement. If you do not accept these terms, you must not install or use this software.

### 1. Definitions

1.1 “ArjoHuntleigh” means ArjoHuntleigh Inc [address] for Licensees located in the US & Canada; or ArjoHuntleigh AB [address] for Licensees located outside the US & Canada.

1.2 “Licensee” means the entity that installs and uses the Software.

1.3 “Software” means the MAXISMART software and related documentation.

1.4 “Facility” means the hospital or other health care facility owned by Licensee where the Software is installed.

### 2. Use of the Software

2.1 ArjoHuntleigh grants to Licensee a non-exclusive, non-transferable, perpetual right to use the Software in its Facility subject to Licensee complying with the terms and conditions of this Agreement, including payment for the proper number and type of Licenses. Licenses to Trial Software are not perpetual.

2.2 Upon installation by Licensee, the Software will provide a user name and password specific to each Licensee. Input of the user name and password will allow access to the Software.

2.3 If the Licensee has paid the applicable fees, Licensee will have access to updated versions of the Software (“Updates”). Updates are subject to the terms of this Agreement, unless Licensee is required to agree to new or additional terms as part of downloading or installing the Update, in which case the new or additional terms will apply.

2.4 The MAXISMART is an application intended to be used to download data from a Maxi Sky 2 Ceiling Lift system. MAXISMART is intended to be uploaded onto a PC and used by hospital staff, clinical consultant, sales representatives or service technicians who want to visualize usage data stored into Maxi Sky 2 ceiling lifts. The MAXISMART application is also a web based portal used by hospital staff, clinical consultant, sales representatives or service technicians who want to visualize usage data stored into Maxi Sky 2 ceiling lifts.

2.5 The MAXISMART application is not intended to extrapolate patient information or to upload data into a Maxi Sky 2. The information supplied by the MAXISMART application is not intended to be used to provide patient care or to validate that care was provided. The MAXISMART application is to be used only as specified in the Instructions for Use (IFU). Licensee covenants not to use the MAXISMART inconsistent with these limitations and acknowledges that ArjoHuntleigh will have no liability for any such use.

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### 6. Termination

6.1 Licenses to the Software are perpetual, except as set forth below:

(a) ArjoHuntleigh may terminate this Agreement if Licensee breaches this Agreement and such breach is not cured within 30 days after receipt of written notice specifying the breach.

(b) Licensee may terminate this Agreement at any time upon written notice to ArjoHuntleigh. Licensee will not be eligible for any refund of fees already paid.

6.2 Termination of this Agreement will terminate all licenses and will not relieve Licensee of its obligation to make any payment due prior to the effective date of termination. Immediately upon termination, Licensee will uninstall and destroy all copies of the Software and will certify such destruction to ArjoHuntleigh in writing.

### 7. General

7.1 The invalidity or unenforceability of any one or more of the provisions will not affect the validity or enforceability of any other provisions. If any provision of this Agreement is finally declared by a court of competent jurisdiction to be invalid or unenforceable for any reason, the parties will substitute a valid and enforceable provision that preserves the original intentions of the parties. The waiver or failure of either party to exercise any right provided for herein will not be deemed a waiver of any further right hereunder.

7.2 Licensee may not assign, sell or otherwise transfer this Agreement or the Software without the prior written consent of ArjoHuntleigh.

7.3 Any dispute in connection with the validity, interpretation or enforcement of this Agreement, or performance of the Software, will be handled as follows: If Licensee resides outside the USA & Canada, the Agreement will be governed by the laws of Sweden. If Licensee resides within the USA the Agreement will be governed by the laws of Illinois & within Canada, the Agreement will be governed by the laws of Quebec.

7.4 This Agreement constitutes the complete and exclusive statement of the terms and conditions between ArjoHuntleigh and Licensee, which supersedes and merges all prior understandings and all other agreements between the parties relating to the subject matter of this Agreement. This Agreement may not be modified or altered except by written instrument signed by both parties or by terms presented to and accepted by Licensee in connection with an Update.

7.5 Notwithstanding the foregoing, certain third party software may be included with the Software that is subject to its own license terms, which are included below or referenced separately in the documentation. Such terms apply even if ArjoHuntleigh and Licensee have a separate signed agreement related to the Software.

# ARJOHUNTLEIGH

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**GETINGE GROUP** is a leading global provider of products and systems that contribute to quality enhancement and cost efficiency within healthcare and life sciences. We operate under the three brands of **ArjoHuntleigh**, **GETINGE** and **MAQUET**. **ArjoHuntleigh** focuses on patient mobility and wound management solutions. **GETINGE** provides solutions for infection control within healthcare and contamination prevention within life sciences. **MAQUET** specializes in solutions, therapies and products for surgical interventions and intensive care.

[www.ArjoHuntleigh.com](http://www.ArjoHuntleigh.com)

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