

MAXISMART

Web Portal Instructions for Use



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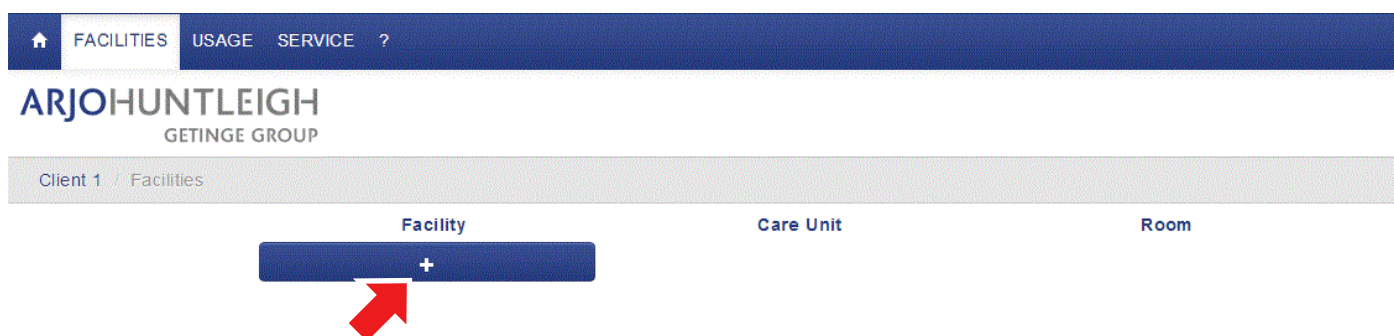
Managing facility structures

Viewing facility structures

1. Log-in to a client account.
2. Click on the “FACILITIES” tab on the main navigation bar.

Adding a facility

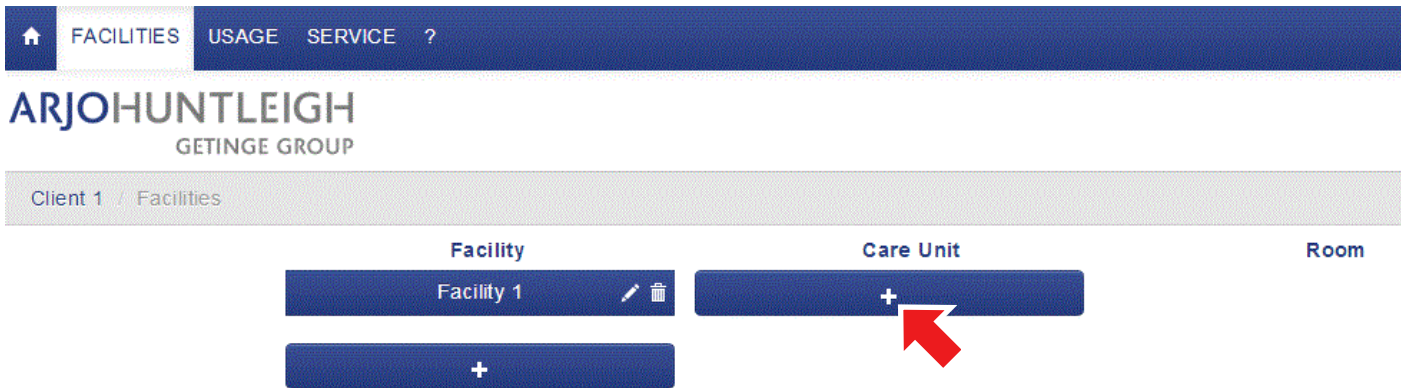
1. Consult the facility structure.
2. Click the add facility button.



3. Enter the facility's information and confirm the addition by clicking on the “Add” button or cancel by clicking on the “Cancel” button.

Adding a care unit to a facility

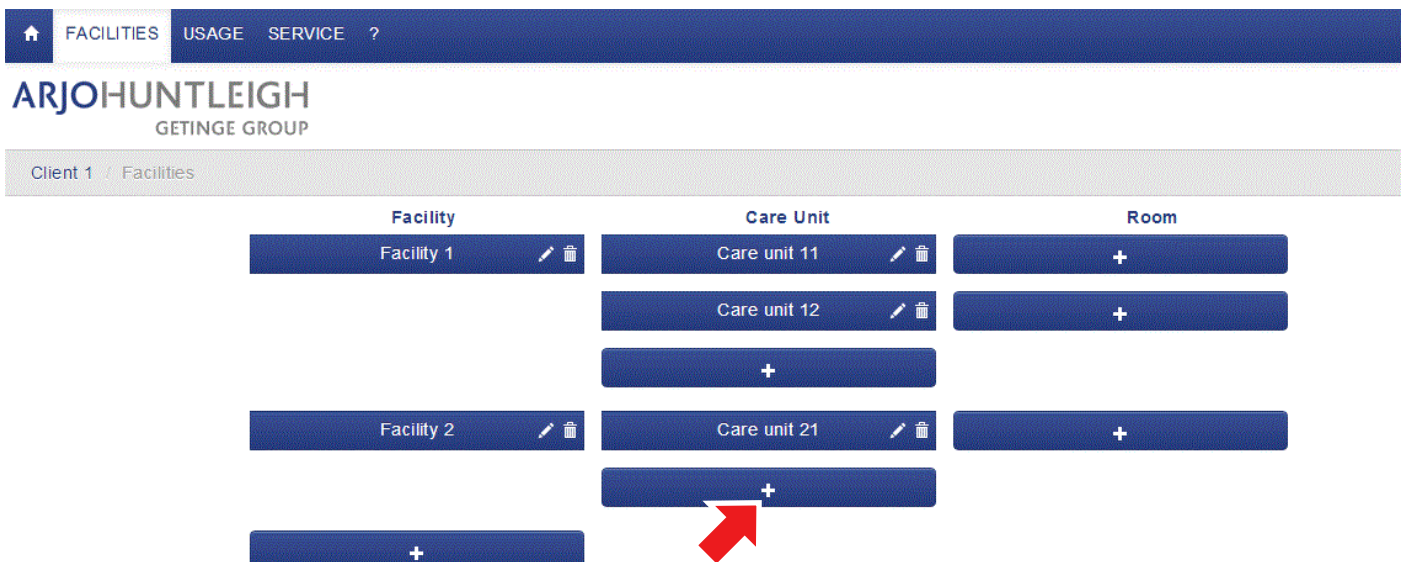
1. Consult the facility structure.
2. Click on the add icon corresponding to the installation you want to add to.



3. Enter the information for the care unit to be added and click on the “Add” button or cancel the addition by clicking on the “Cancel” button.

Adding a room to a care unit

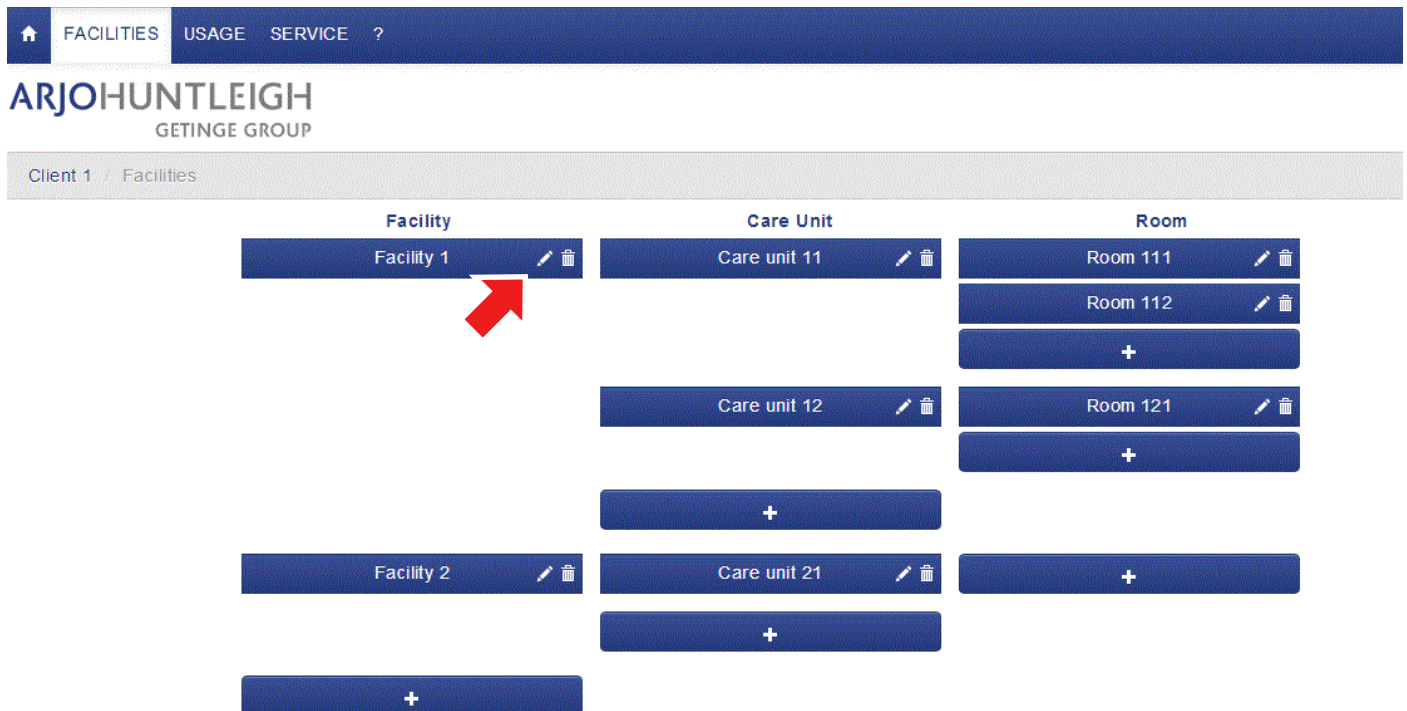
1. Consult the facility structure.
2. Click on the add icon corresponding to the care unit you want to add to.



3. Enter the information for the room to be added and click on the “Add” button or cancel the addition by clicking on the “Cancel” button.

Modifying a facility's information

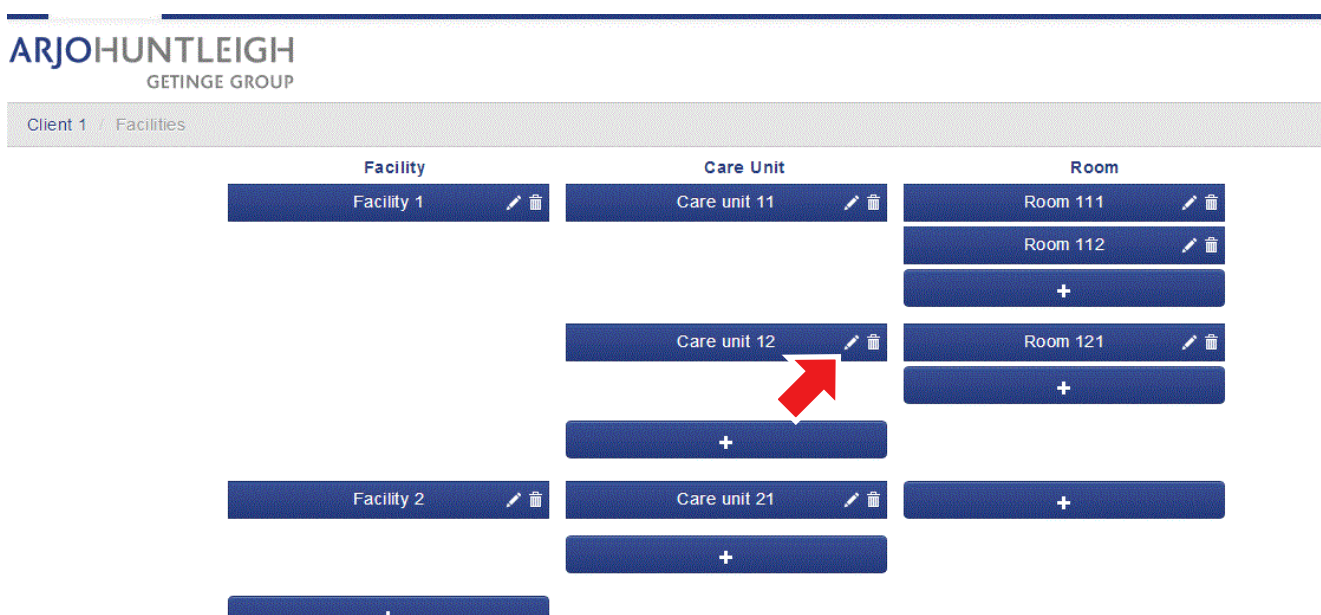
1. Consult the facility structure.
2. Click the pencil icon of the facility you want to modify.



3. Modify the facility's information and save the changes by clicking on the "Modify" button or cancel by clicking on the "Cancel" button.

Modify a care unit's information

1. Consult the facility structure.
2. Click the pencil icon of the care unit you want to modify.



3. Modify the care unit's information and save the changes by clicking on the "Modify" button or cancel by clicking on the "Cancel" button.

Modifying a room's information

1. Consult the facility structure.
2. Click the pencil icon of the room you want to modify.

Facility	Care Unit	Room
Facility 1	Care unit 11	Room 111
		Room 112
		+
	Care unit 12	Room 121
		+
	+	
Facility 2	Care unit 21	+
	+	

3. Modify the room's information and save the changes by clicking on the "Modify" button or cancel by clicking on the "Cancel" button.

Deleting a facility

1. Consult the facility structure.
2. Click on the trash can icon corresponding to the facility you want to delete.

Facility	Care Unit	Room
Facility 1	Care unit 11	Room 111
		Room 112
		+
	Care unit 12	Room 121
		+
	+	
Facility 2	Care unit 21	+
	+	
+		

3. Confirm the deletion by clicking on the "Yes" button or cancel by clicking on the "No" button.

Deleting a care unit

1. Consult the facility structure.
2. Click on the trash can icon corresponding to the care unit you want to delete.

Client 1 / Facilities

Facility	Care Unit	Room
Facility 1	Care unit 11	Room 111
		Room 112
		+
	Care unit 12	Room 121
		+
	+	
Facility 2	Care unit 21	+

3. Confirm the deletion by clicking on the “Yes” button or cancel by clicking on the “No” button.

Deleting a room

1. Consult the facility structure.
2. Click on the trash can icon corresponding to the room you want to delete.

Client 1 / Facilities

Facility	Care Unit	Room
Facility 1	Care unit 11	Room 111
		Room 112
		+
	Care unit 12	Room 121
		+
	+	
Facility 2	Care unit 21	+
	+	
+		

3. Confirm the deletion by clicking on the “Yes” button or cancel by clicking on the “No” button.

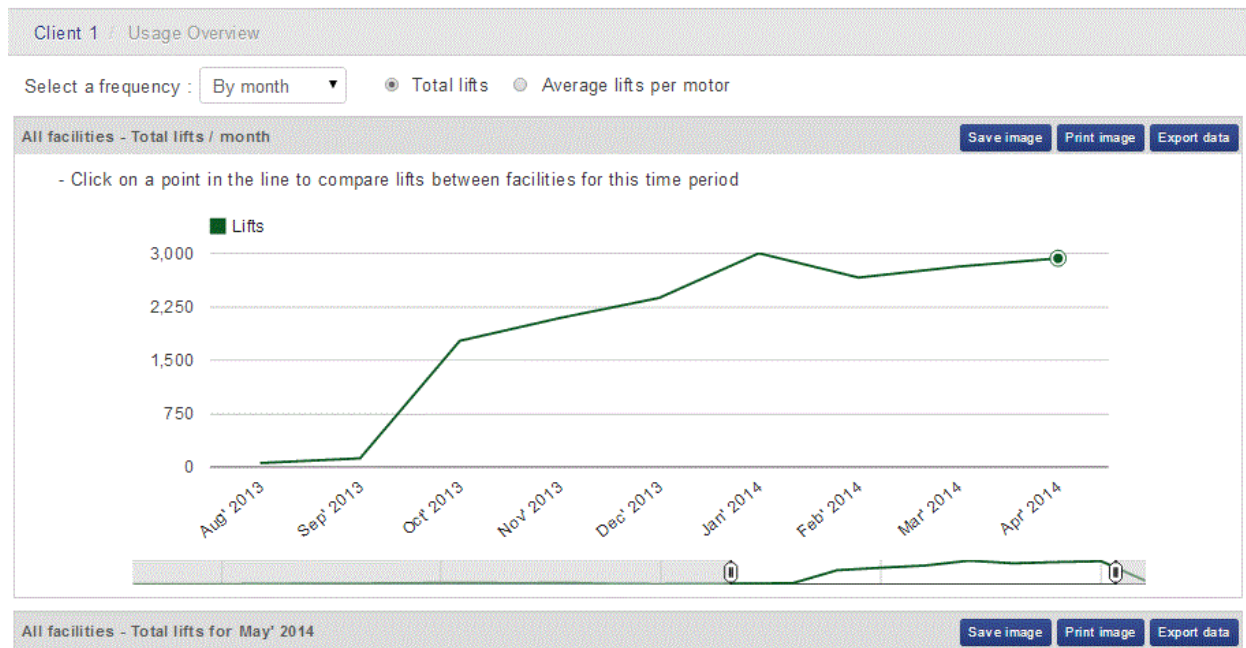
Analyzing Usage of Lifts

Accessing the ceiling lift Usage Analysis interface

1. Log-in to a client account.
2. Click on the "USAGE" tab on the main navigation bar.

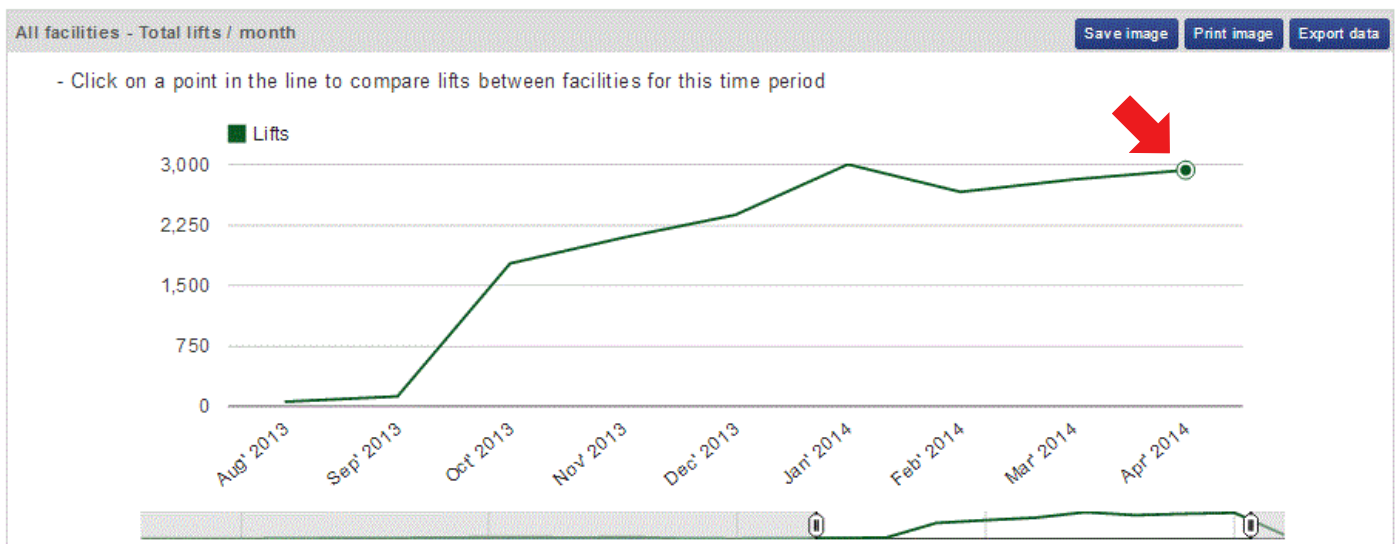
Viewing ceiling lift history of use per client account

1. Access the analysis of use interface.
2. View the history graph.



Comparing lifting count within a given time frame between facilities

1. Consult the lifting history of a client account.
2. Click on the desired lifting history period within the graph.



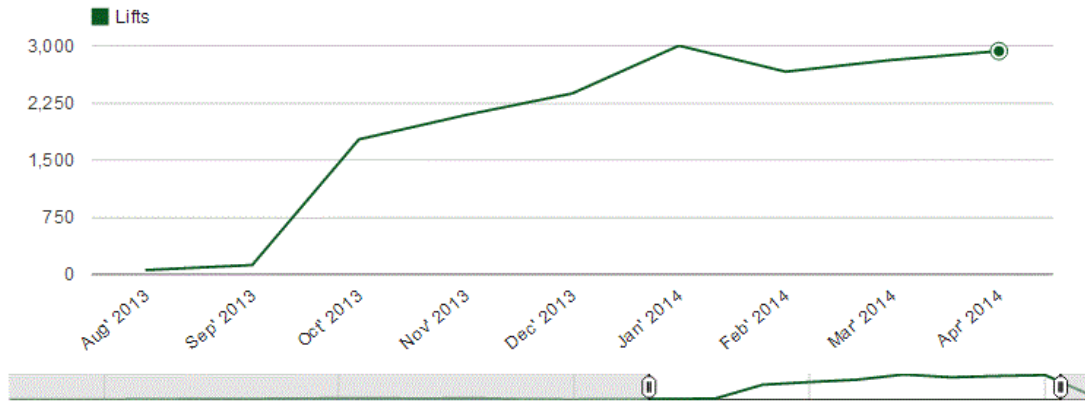
3. View the comparison graph (next page).

Select a frequency : ☒ Total lifts ☐ Average lifts per motor

All facilities - Total lifts / month

[Save image](#) [Print image](#) [Export data](#)

- Click on a point in the line to compare lifts between facilities for this time period

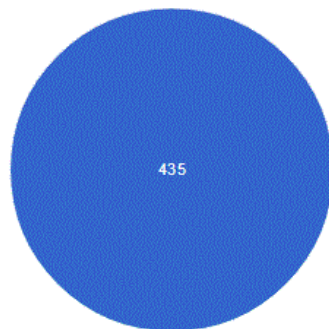


All facilities - Total lifts for May' 2014

[Save image](#) [Print image](#) [Export data](#)

- Click on a slice in the pie to analyse lifts for this facility

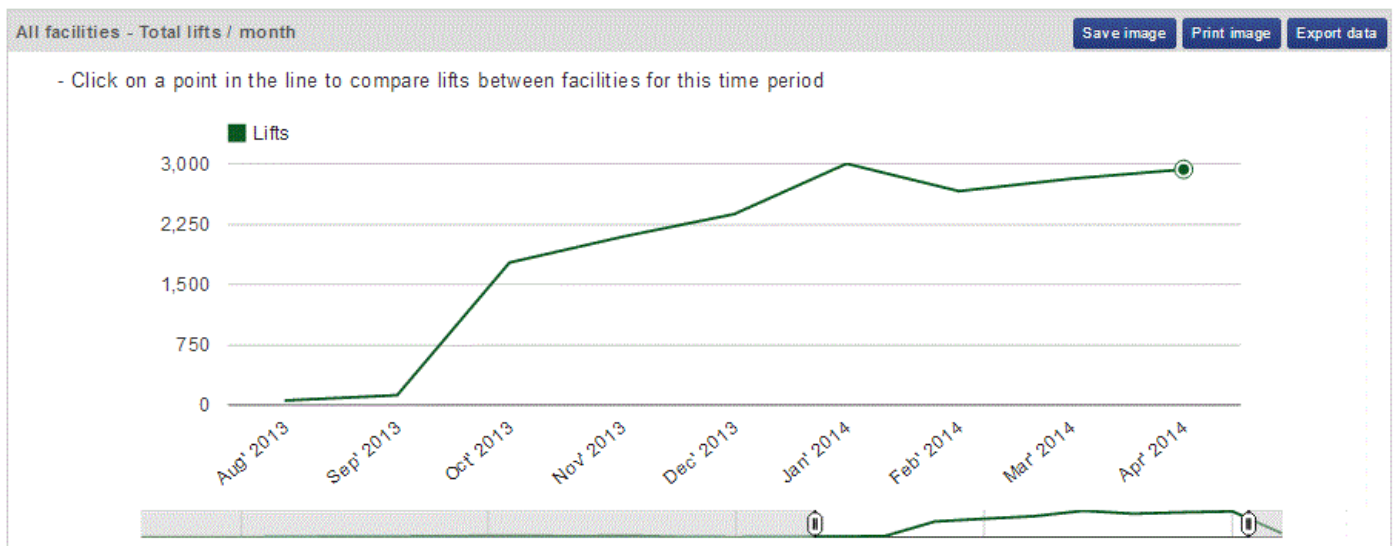
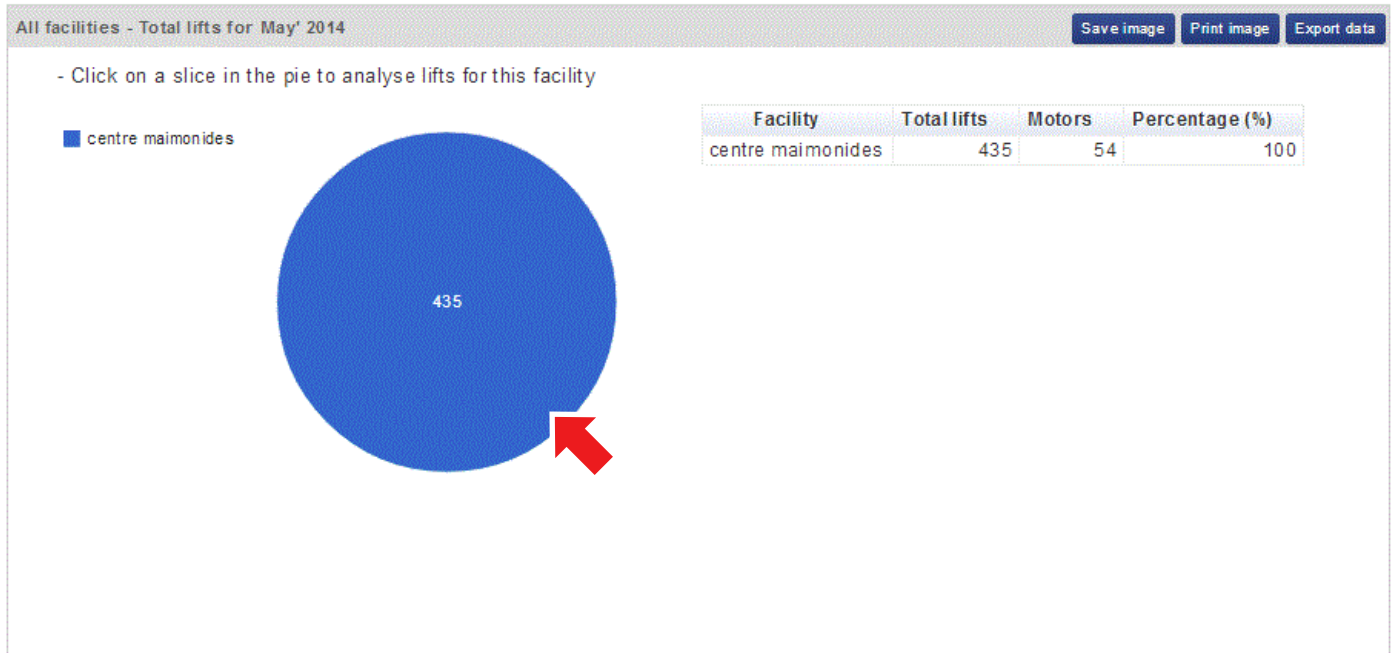
☒ centre maimonides



Facility	Total lifts	Motors	Percentage (%)
centre maimonides	435	54	100

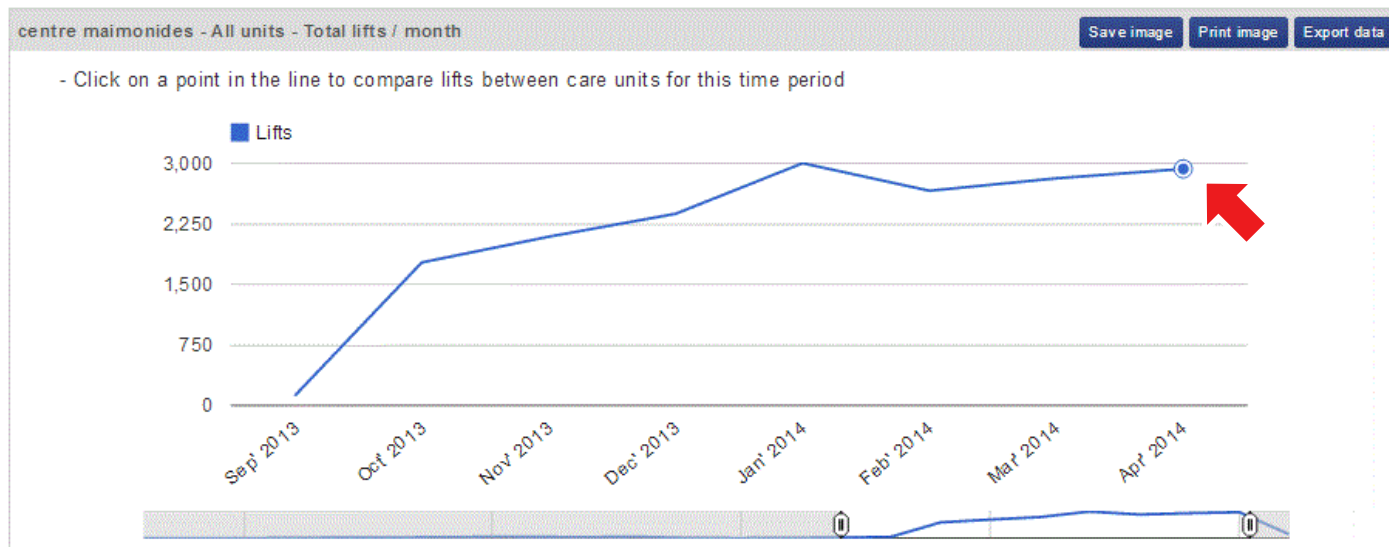
Viewing lifting history for a facility

1. To compare the lifting count between facilities found in the client area, click within the comparison graph on the slice corresponding to the facility.
2. View the history graph.



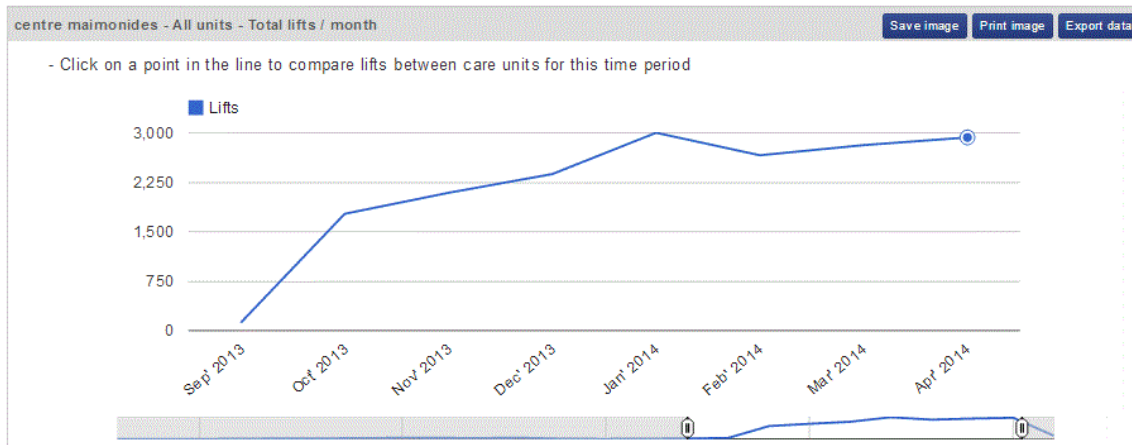
Comparing lifting count within a given time frame between a facility's care units

1. Consult the lifting history of a facility.
2. Click on the desired lifting history period within the graph.



3. View the comparison graph.

Select a frequency : ☒ Total lifts ☐ Average lifts per motor

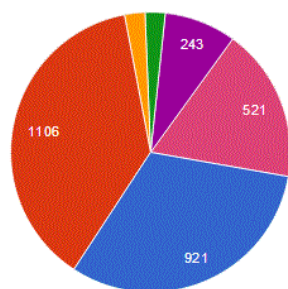


centre maimonides - All units - Total lifts for Apr' 2014

Save image Print image Export data

- Click on a slice in the pie to analyse lifts for this care unit

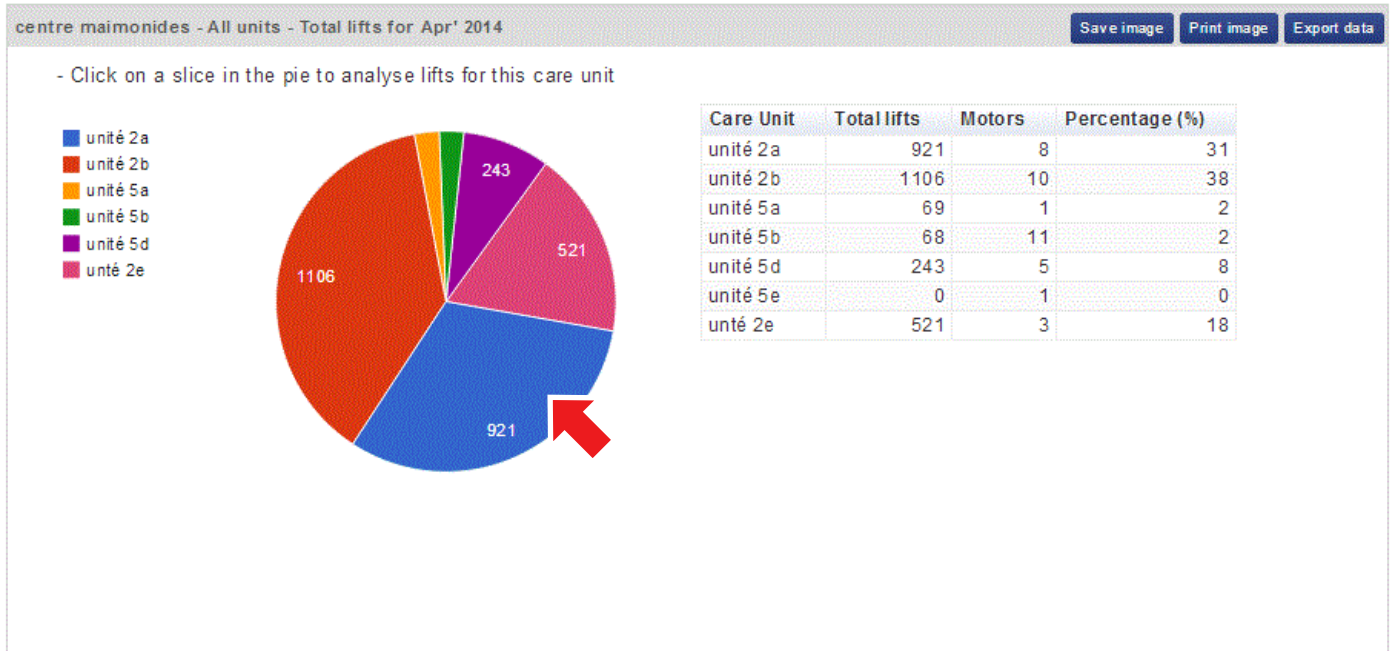
☒ unité 2a
☐ unité 2b
☐ unité 5a
☐ unité 5b
☐ unité 5d
☐ unité 2e



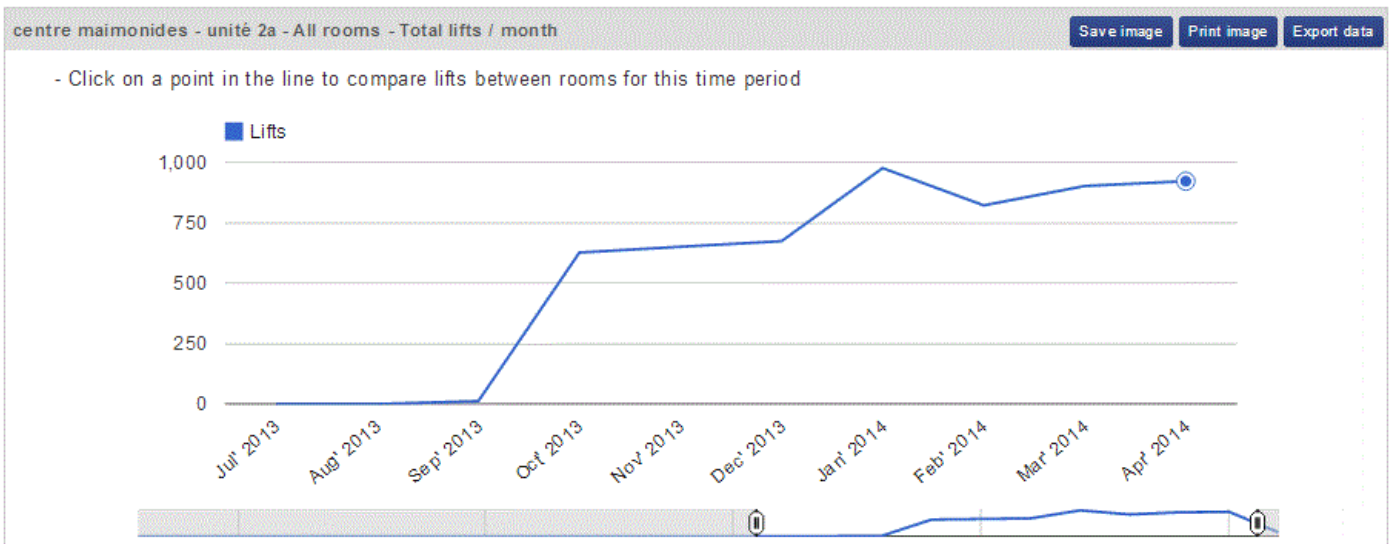
Care Unit	Total lifts	Motors	Percentage (%)
unité 2a	921	8	31
unité 2b	1106	10	38
unité 5a	69	1	2
unité 5b	68	11	2
unité 5d	243	5	8
unité 5e	0	1	0
unité 2e	521	3	18

Viewing lifting history for a care unit

1. To compare the lifting count between care units of a facility, click within the comparison graph on the slice corresponding to the care unit.

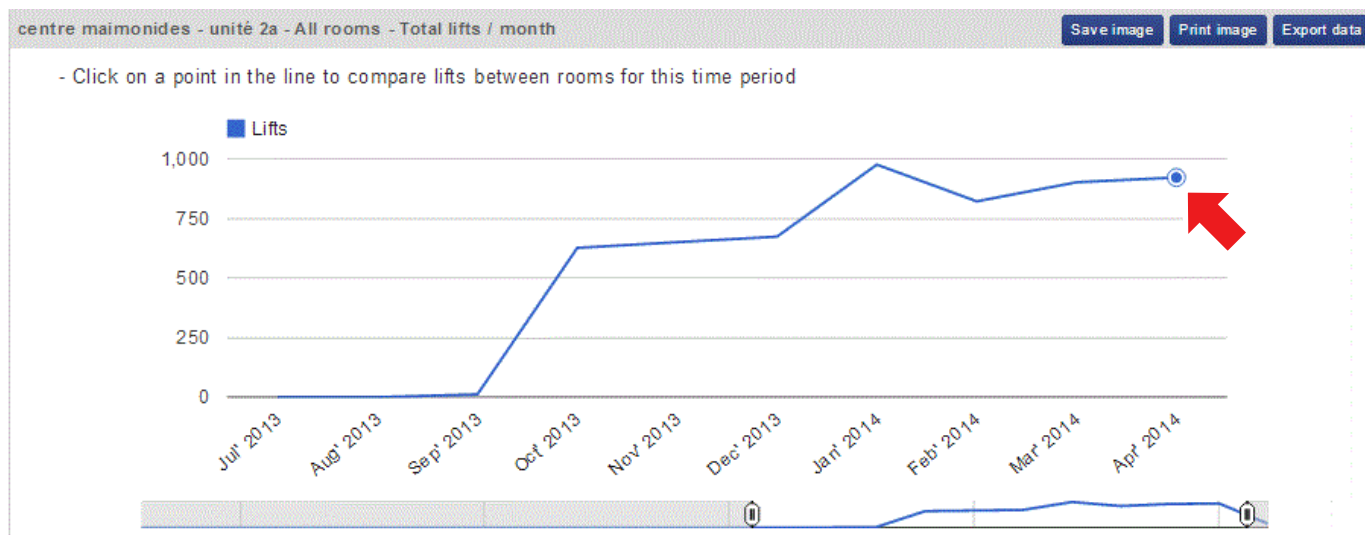


2. View the history graph.

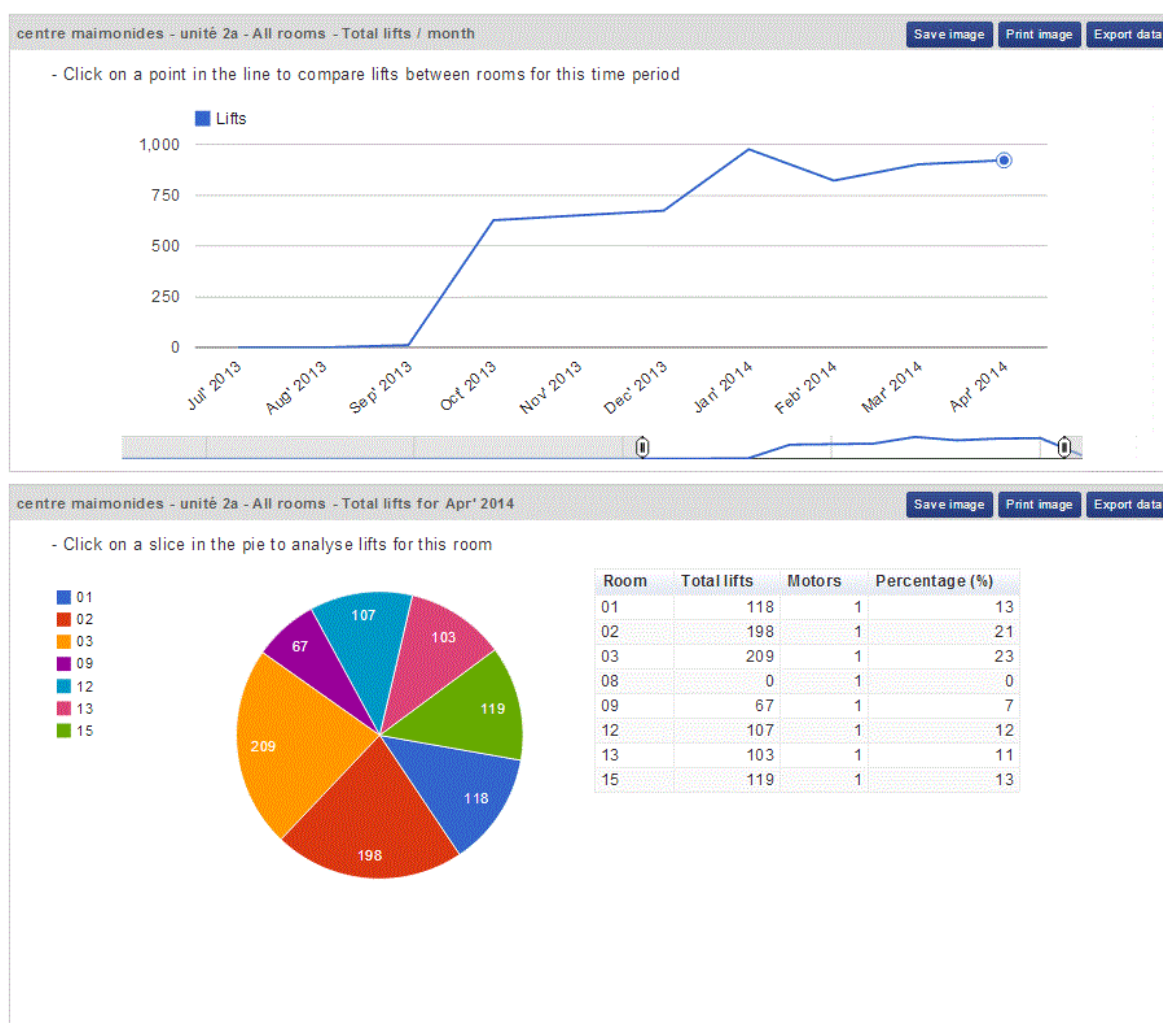


Comparing lifting count within a given time frame between a care unit's rooms

1. Consult the lifting history of a care unit.
2. Click on the desired lifting history period within the graph.

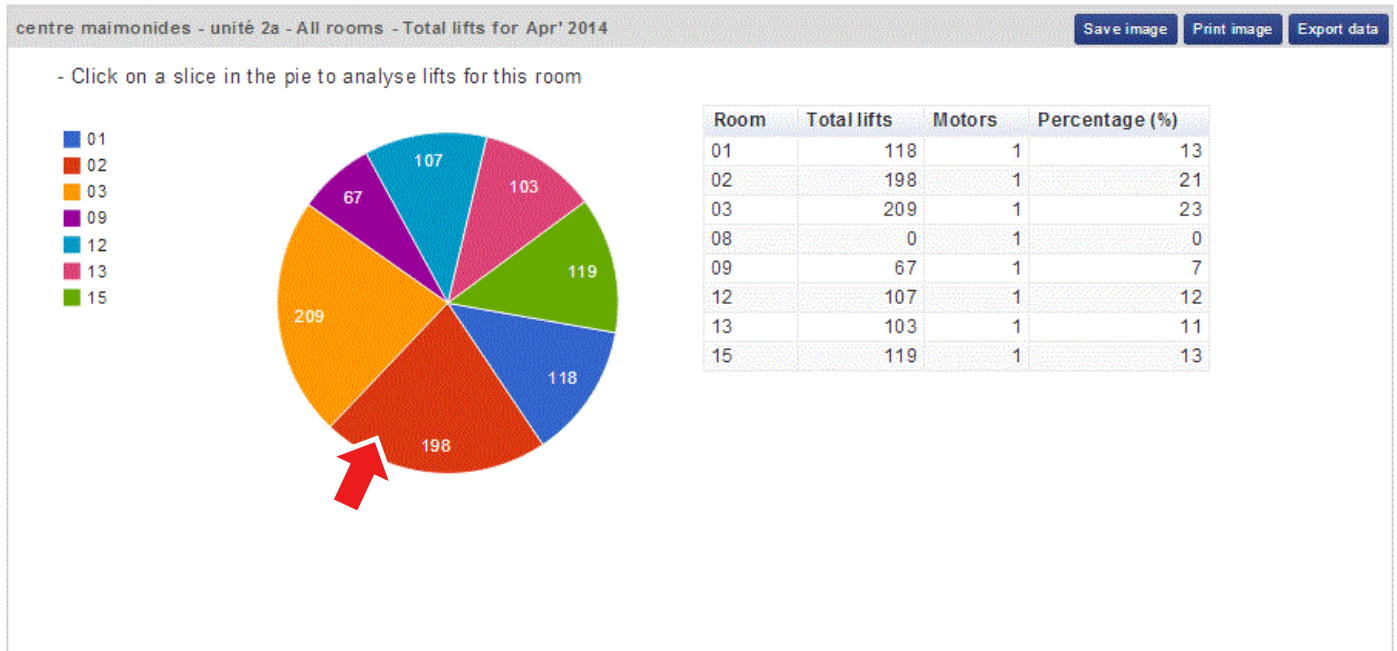


3. View the comparison graph.

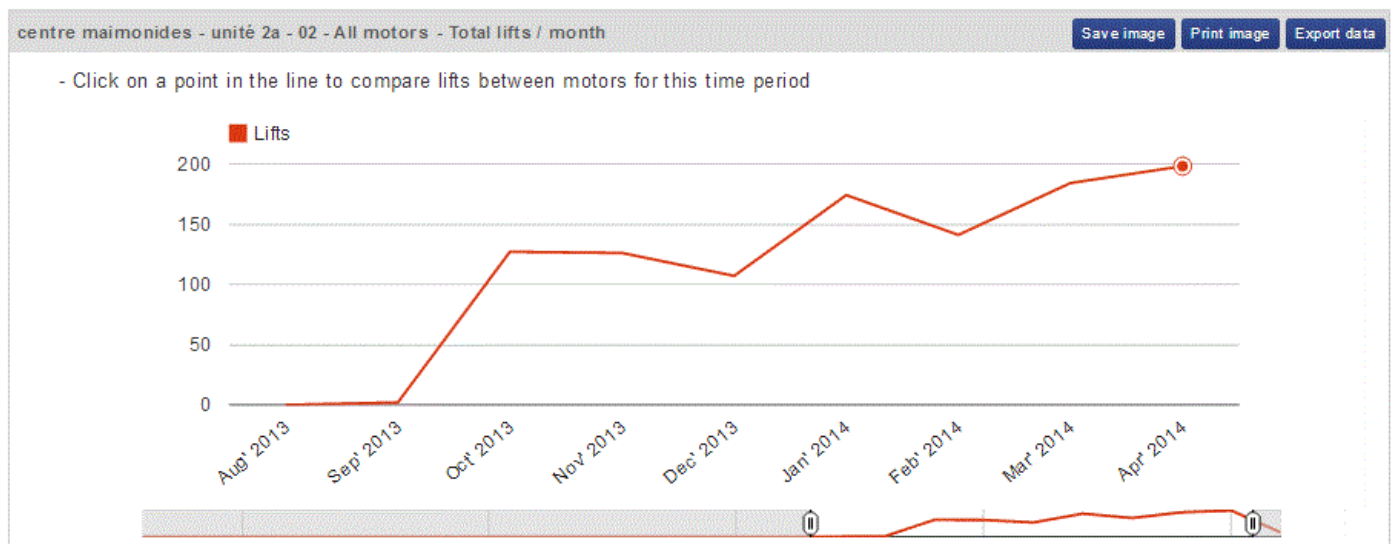


Viewing lifting history for a single room

1. To compare the lifting count between rooms of a care unit, click within the comparison graph on the slice corresponding to the room.

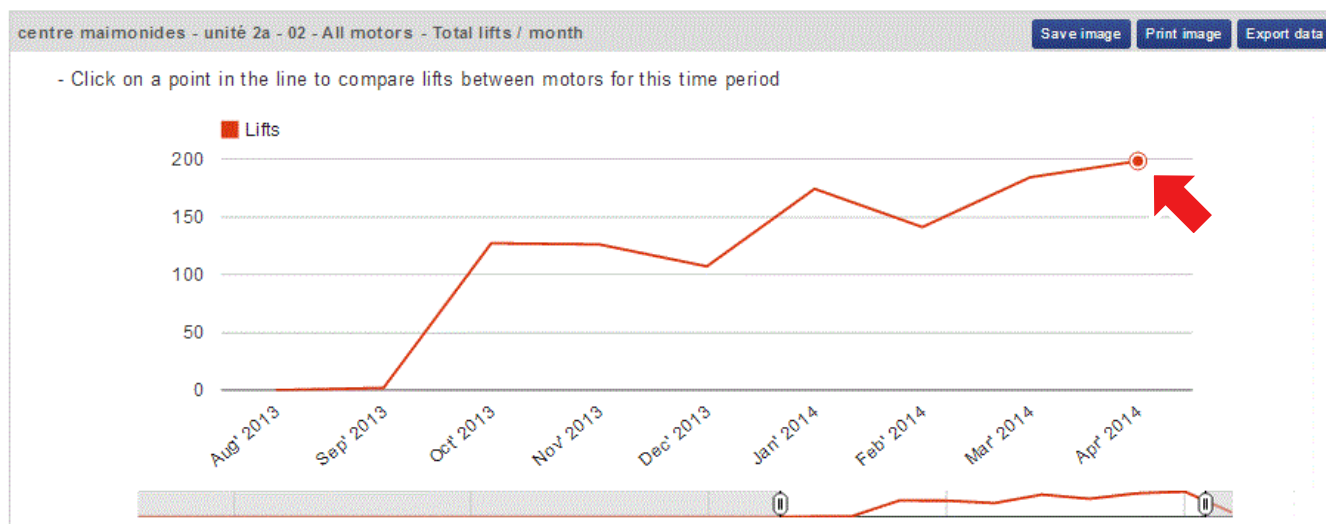


2. View the history graph.

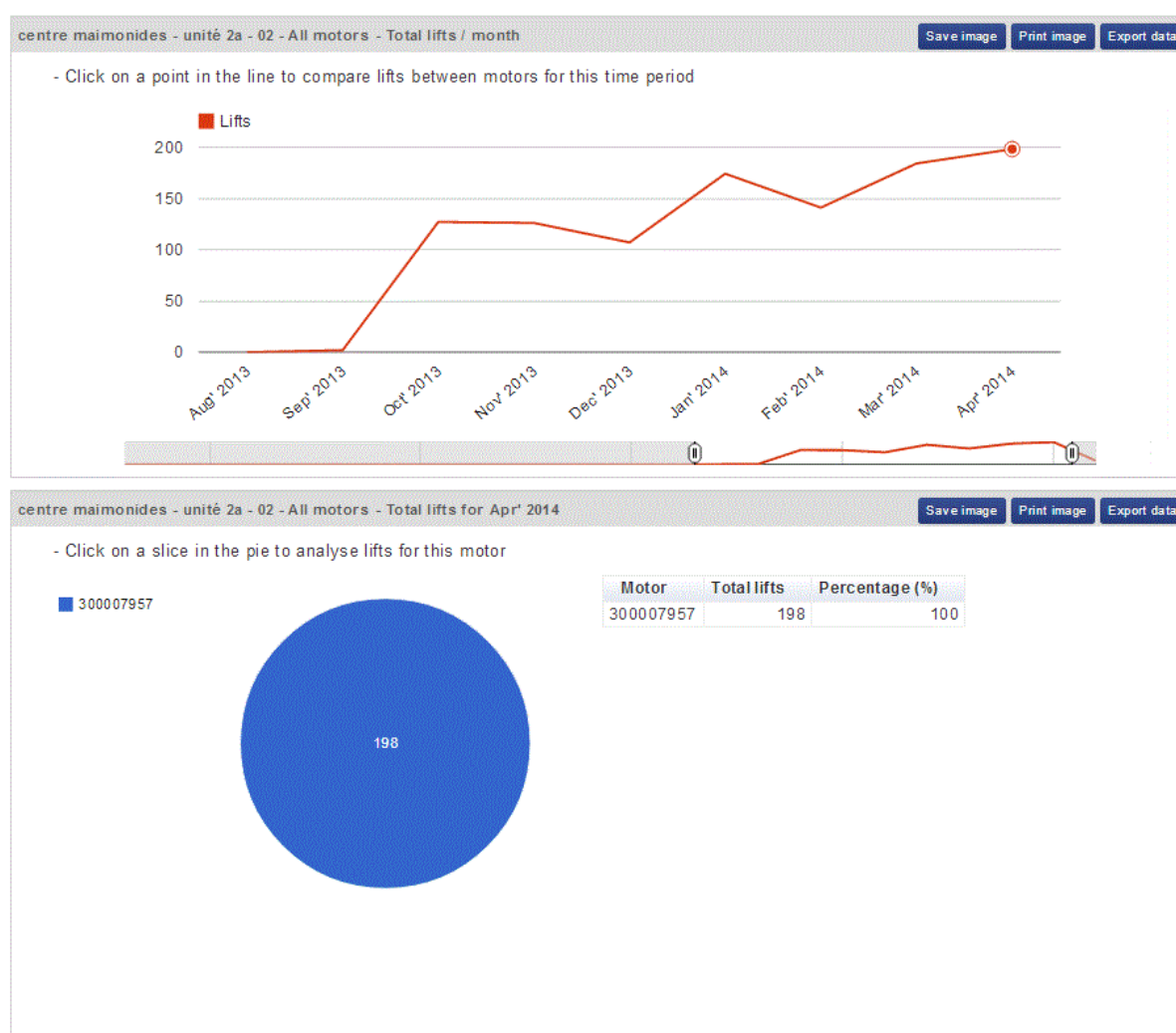


Comparing lifting count between ceiling lifts in a room

1. Consult the lifting history of a room.
2. Click on the desired lifting history period within the graph.

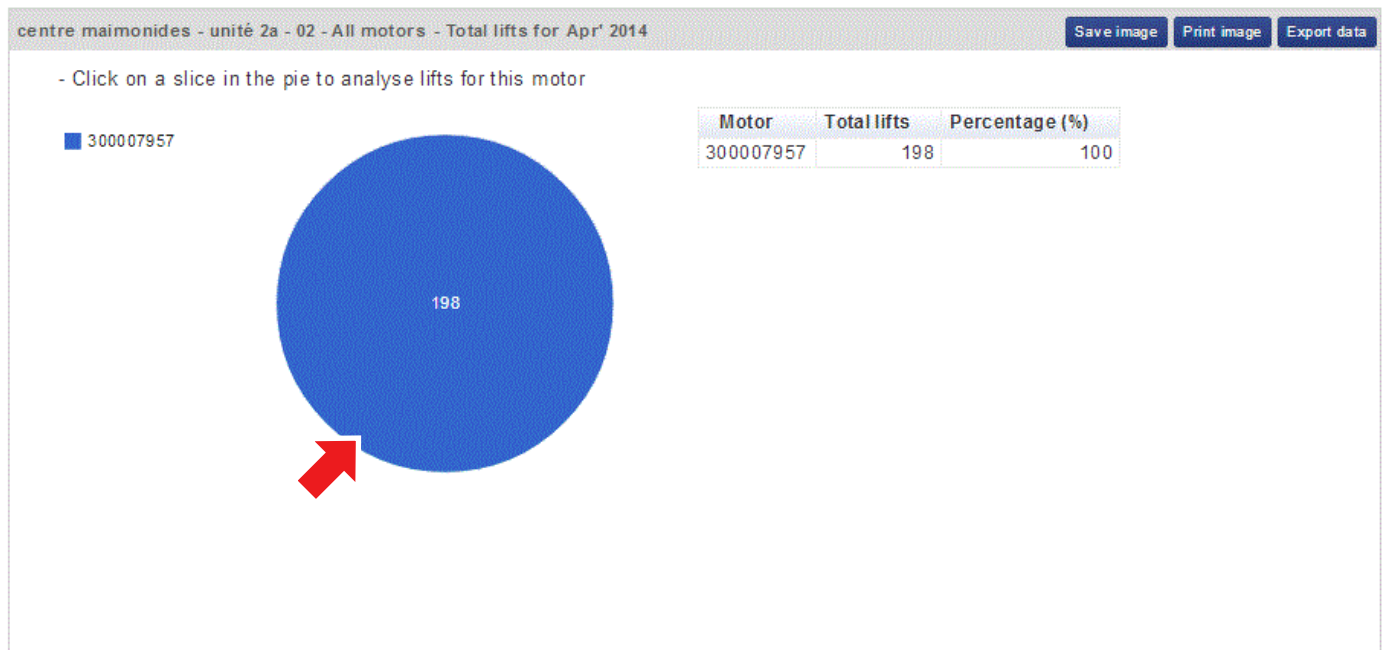


3. View the comparison graph.



Viewing lifting history for a ceiling lift

1. To compare the lifting count between the ceiling lifts in a room, click within the comparison graph on the slice corresponding to the ceiling lift.

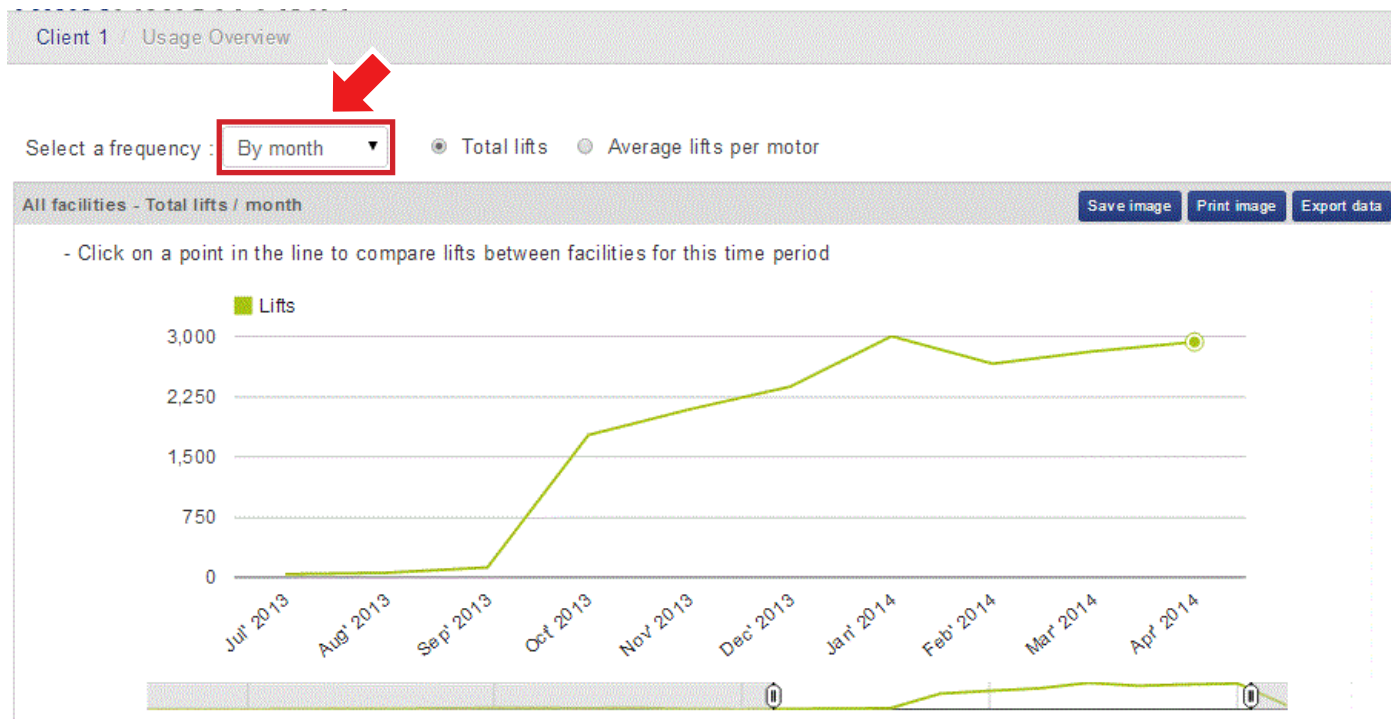


2. View the history graph.

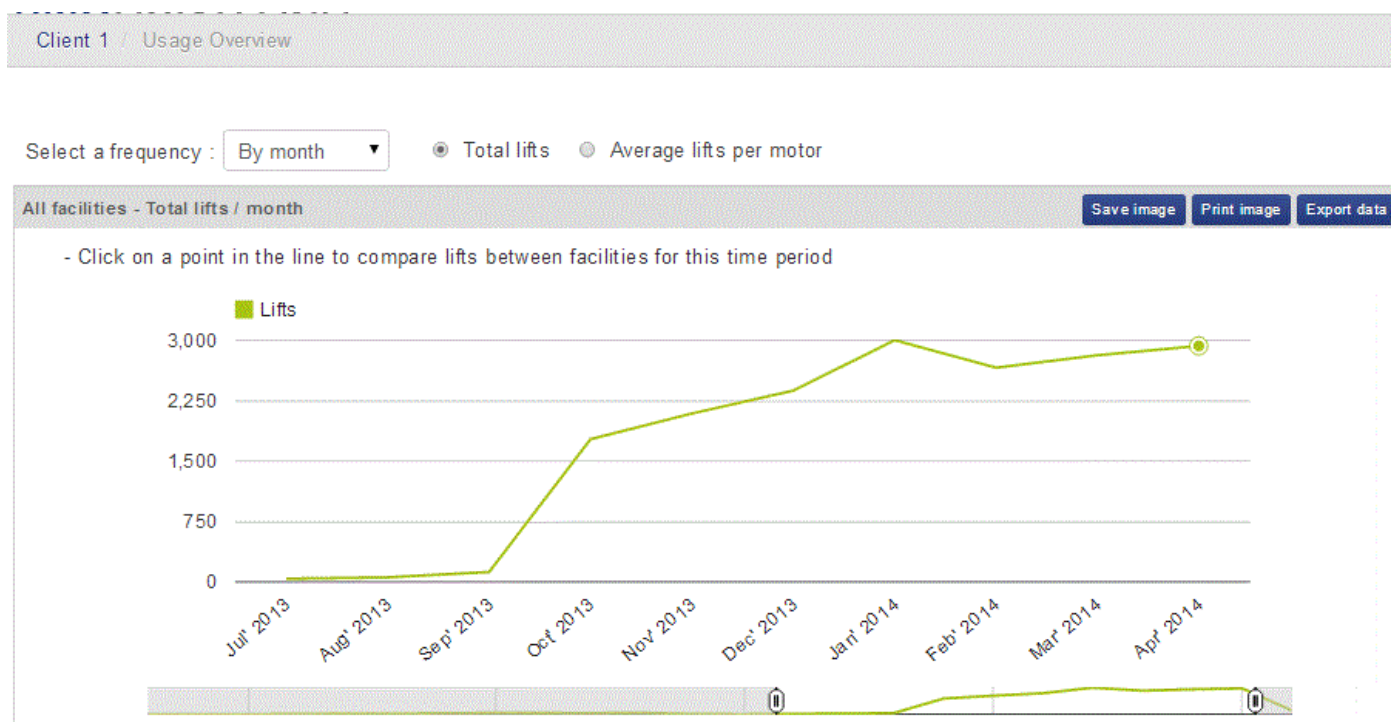


Viewing lifting history per year, per month, per week, per day, or per shift

1. Consult the lifting history.
2. Select the desired frequency in the scroll-down menu.

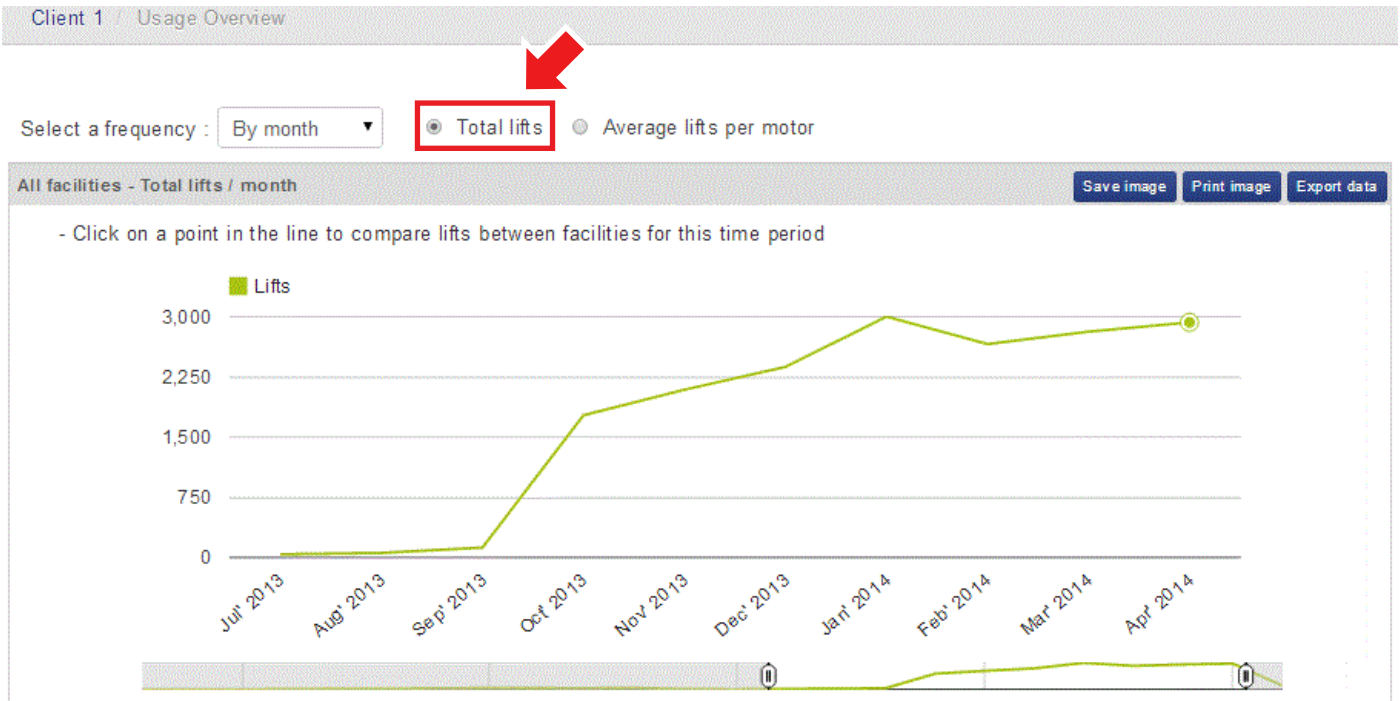


3. View the history graph.

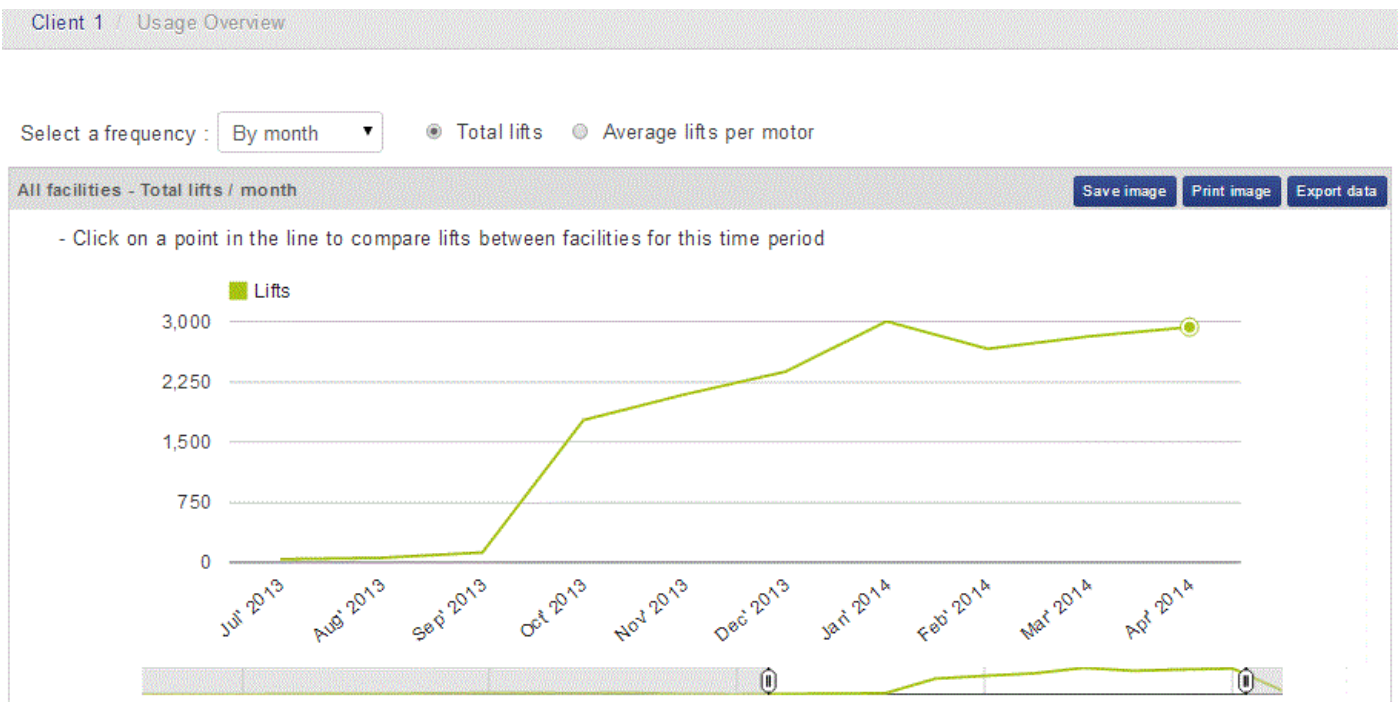


Viewing history of the total number of lifts

1. Consult lifting history.
2. Select the "Total lifts" option.



3. View the history graph.



Viewing total lift history by ceiling lift

1. Consult lifting history.
2. Select the "Average lifts per motor" option.

Select a frequency :

☐ Total lifts

☒ Average lifts per motor



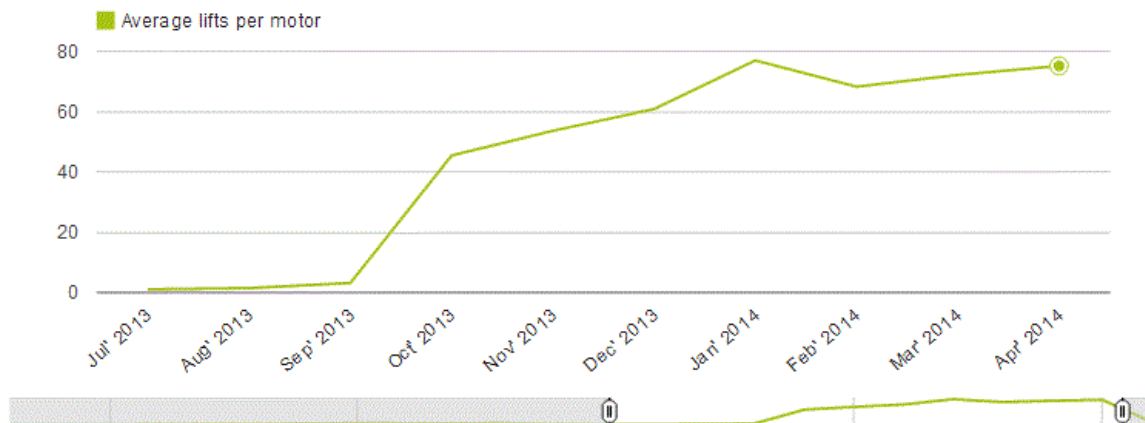
All facilities - Average lifts per motor/ month

[Save image](#)

[Print image](#)

[Export data](#)

- Click on a point in the line to compare lifts between facilities for this time period



3. View the history graph.

Client 1 / Usage Overview

Select a frequency :

☐ Total lifts

☒ Average lifts per motor

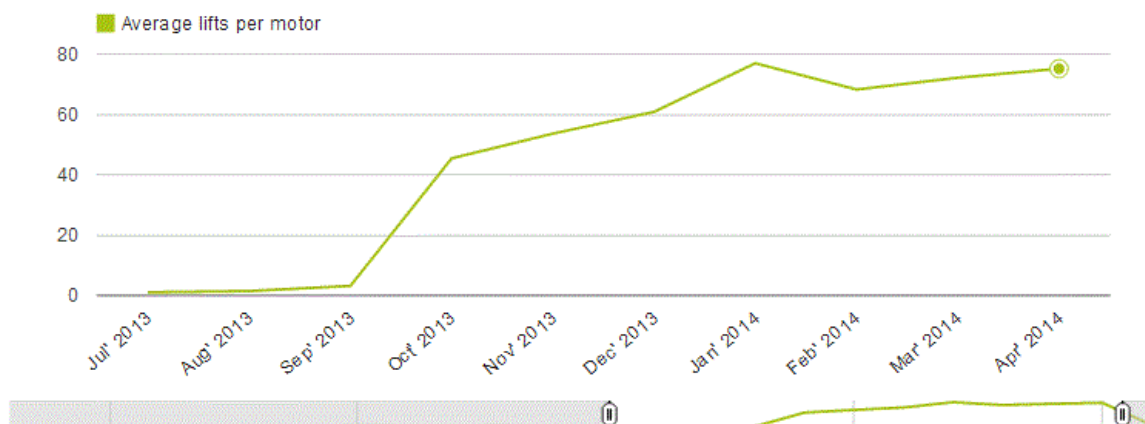
All facilities - Average lifts per motor/ month

[Save image](#)

[Print image](#)

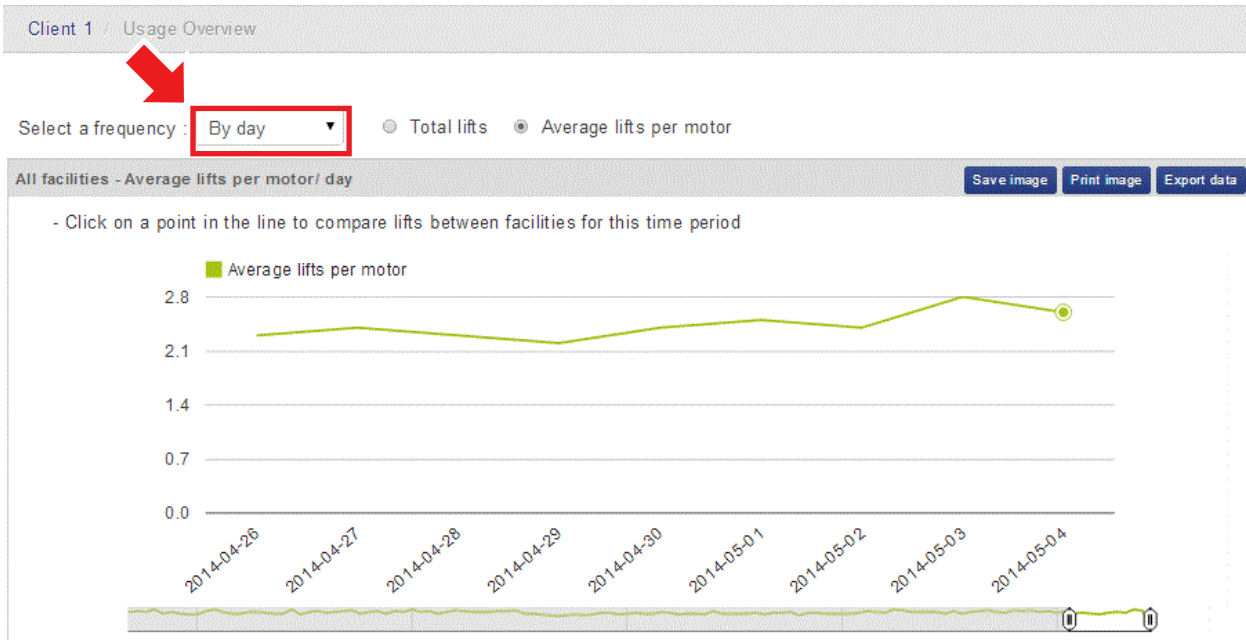
[Export data](#)

- Click on a point in the line to compare lifts between facilities for this time period

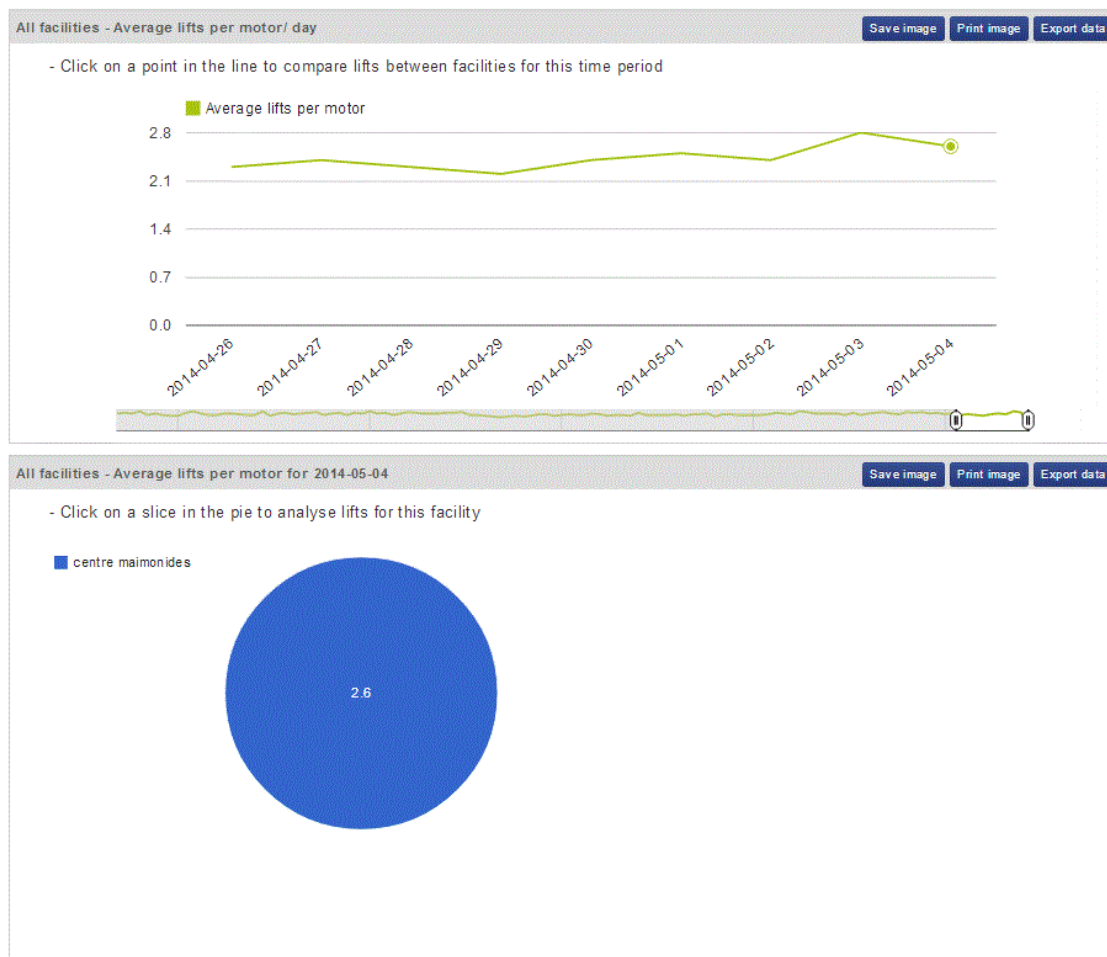


Comparing lifting history per year, per month, per week, per day, or per shift

1. Compare lifting count.
2. Select the desired frequency using the scroll-down menu.



3. View the comparison graph.

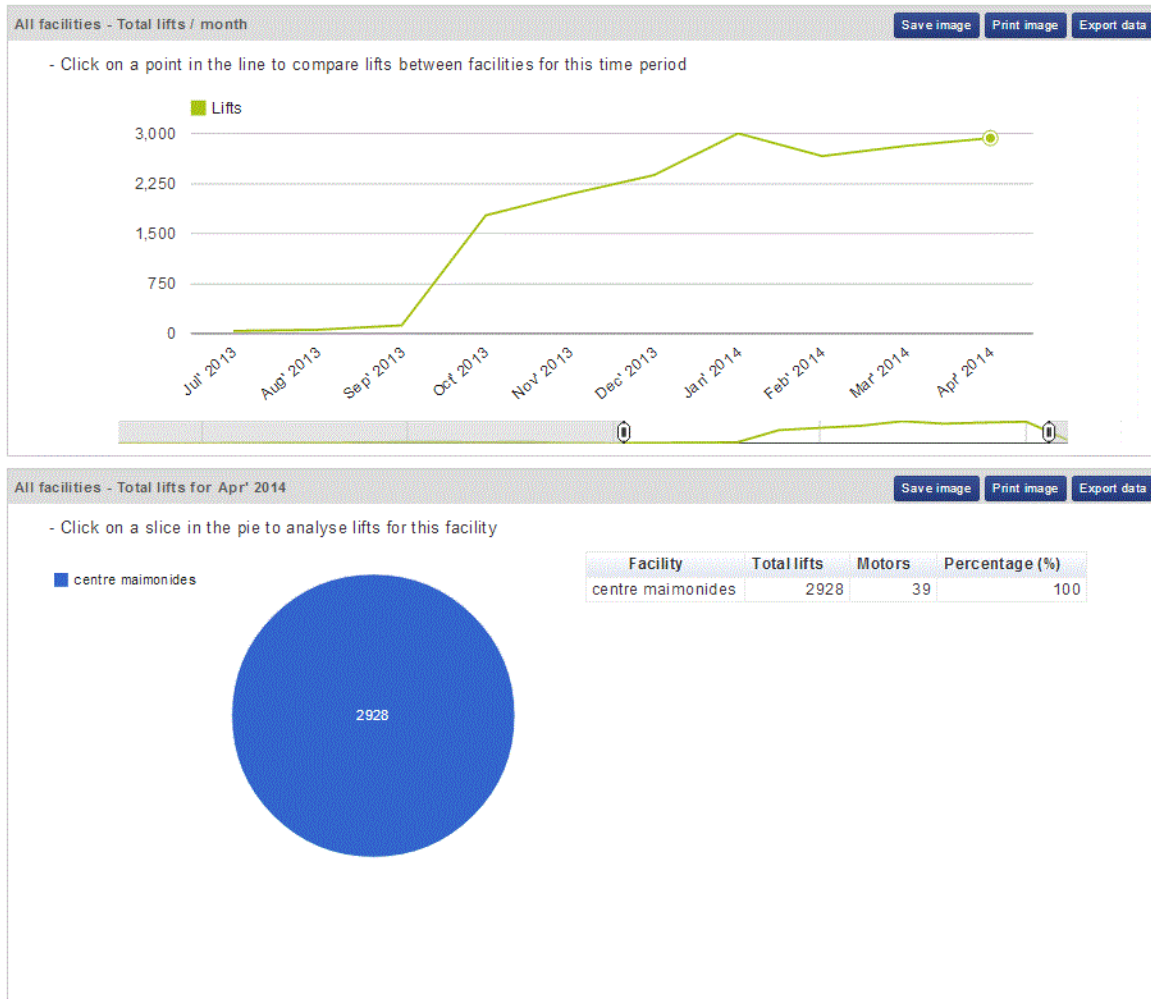


Comparing total number of lifts

1. Compare lifting count.
2. Select "Total lifts" option.

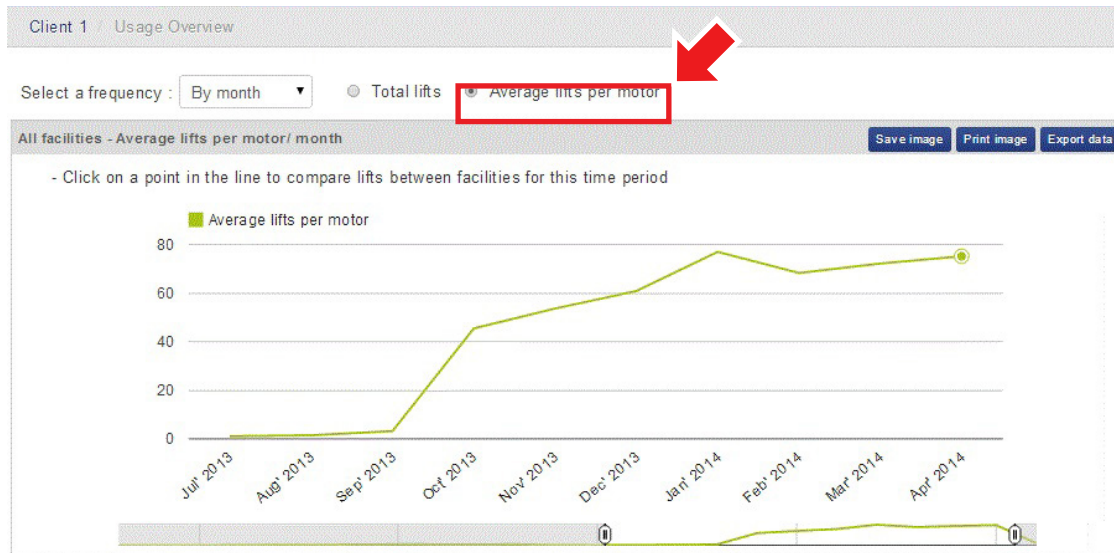


3. View the comparison graph.

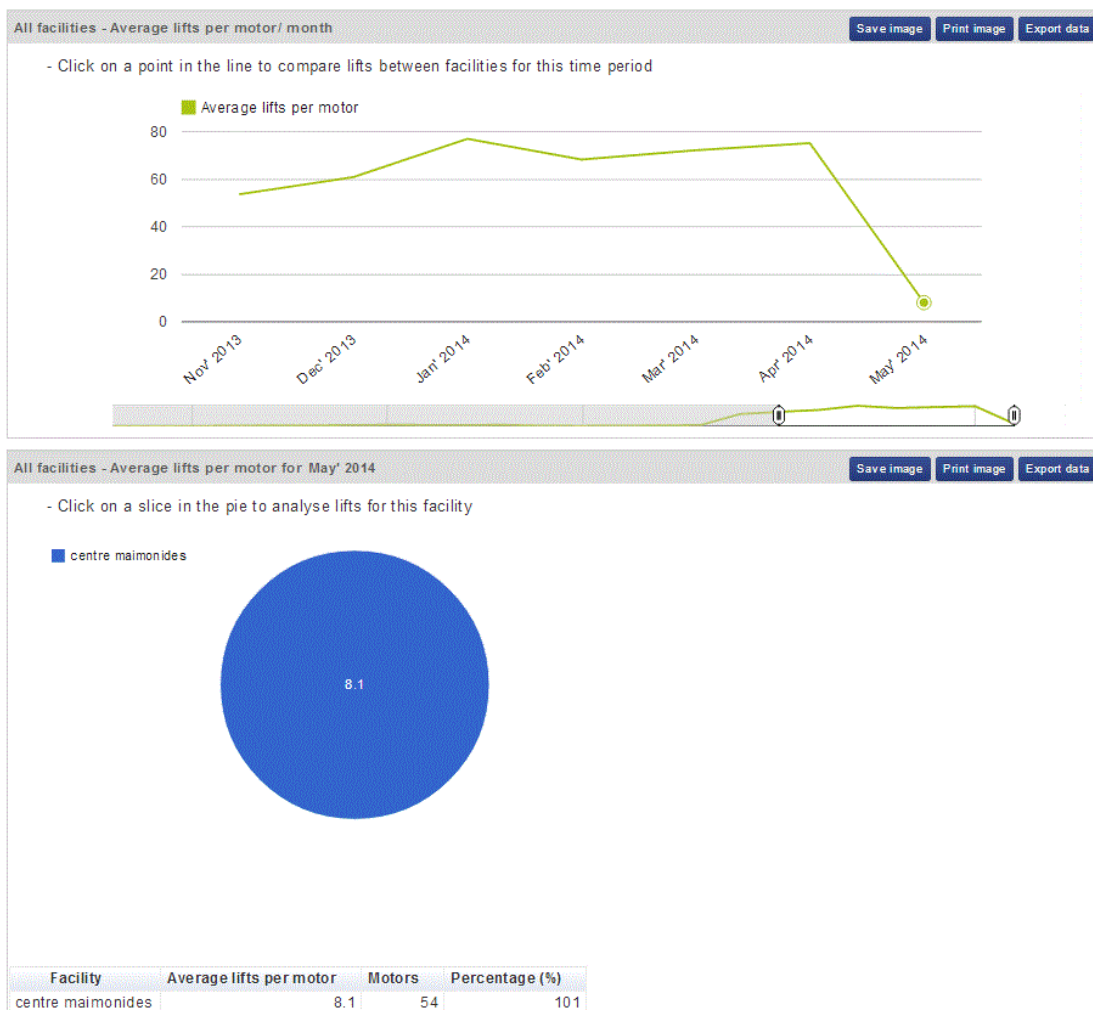


Comparing total number of lifts per ceiling lift

1. Compare lifting count.
2. Select "Average lifts per motor" option.



3. View the comparison graph.



Managing Lift Maintenance

Viewing list of ceiling lifts for a client account

1. Log-in to a client account.
2. Click on the «SERVICE» tab on the main navigation bar.
3. Use the pagination controls to navigate between ceiling lifts or to modify the number of client areas per page.

<div> FACILITIES USAGE SERVICE ? </div>												
Client 1 / Service												
<div> Select filters... </div>										<div> Search a serial number... </div>		
Facility	Unit	Room	Serial number	SW version	Date last download	Hours of use	Total cycles	Overweight limit	Energy	Maintenance required	Preventive maintenance scheduled	Actions
centre maimonides	unité 5e	03	300007941	0	05-May-2014	-	-	0 A	0 Mwh	-	-	Export data
centre maimonides	unité 2a	03	300007927	201	05-May-2014	2h 43min	1275	14,84 A	211541 Mwh	-	C:31-Dec-2015 D:01-Jan-2012 E:01-Jan-2012 F:01-Jan-2012	Export data
centre maimonides	unité 2a	01	300007905	201	05-May-2014	1h 45min	804	14,02 A	141815 Mwh	-	C:31-Dec-2015 D:01-Jan-2012 E:01-Jan-2012 F:01-Jan-2012	Export data
centre maimonides	unité 5a	08	300007900	0	05-May-2014	-	1	13,30 A	0 Mwh	-	C:31-Dec-2015 D:01-Jan-2012 E:01-Jan-2012 F:01-Jan-2012	Export data
centre maimonides	unité 2e	01	300007922	201	05-May-2014	3h 1min	1202	14,79 A	250888 Mwh	-	C:31-Dec-2015 D:01-Jan-2012 E:01-Jan-2012 F:01-Jan-2012	Export data
centre maimonides	unité 5d	08	300007909	201	05-May-2014	1h 58min	525	14,85 A	177759 Mwh	-	C:31-Dec-2015 D:01-Jan-2012 E:01-Jan-2012 F:01-Jan-2012	Export data
centre maimonides	unité 2a	09	300007908	201	05-May-2014	1h 30min	459	14,54 A	133671 Mwh	-	C:31-Dec-2015 D:01-Jan-2012 E:01-Jan-2012 F:01-Jan-2012	Export data
centre maimonides	unité 5a	02	300007893	201	05-May-2014	0h 13min	91	0 A	19627 Mwh	-	-	Export data
centre maimonides	unité 2e	03	300007939	201	05-May-2014	1h 8min	780	14,37 A	84653 Mwh	-	C:31-Dec-2015 D:01-Jan-2012 E:01-Jan-2012 F:01-Jan-2012	Export data
centre maimonides	unité 5d	12	300007910	201	05-May-2014	0h 20min	98	14,20 A	34790 Mwh	-	C:31-Dec-2015 n-2012 n-2012 n-2012	Export data
										<div> Page 1 of 6 </div>		

Viewing ceiling lift general settings

1. Consult the account client's list of ceiling lifts.
2. View all the general settings of the ceiling lifts within the table.

Filter the view of ceiling lifts according to their location within the facility structure

1. Consult the client account's list of ceiling lifts.
2. Select or deselect localisations within the drop-down folder tree.

Client 1 / Service

Select filters... Search a serial number...

Room	Serial number	SW version	Date last download	Hours of use	Total cycles	Overweight limit	Energy	Maintenance required	Preventive maintenance scheduled	Actions
<div> <input checked="" type="checkbox"/> centre maimonides <ul style="list-style-type: none"> <input checked="" type="checkbox"/> unité 2a <input checked="" type="checkbox"/> unité 2b <input checked="" type="checkbox"/> unité 5a <input checked="" type="checkbox"/> unité 5b <input checked="" type="checkbox"/> unité 5d <input checked="" type="checkbox"/> unité 5e <input checked="" type="checkbox"/> unité 2e </div>	300007941	0	05-May-2014	-	-	0 A	0 Mwh	-	-	Export data
	300007927	201	05-May-2014	2h 43min	1275	14,84 A	211541 Mwh	-	C:31-Dec-2015 D:01-Jan-2012 E:01-Jan-2012 F:01-Jan-2012	Export data

3. View the ceiling lifts corresponding to the selected localisations within the table.

Finding a ceiling lift using its serial number

1. Consult the client account's list of ceiling lifts.
2. Enter the ceiling lift's serial number in the search box and click on the magnifying glass icon.

Client 1 / Service

Select filters... Search a serial number...

Room	Serial number	SW version	Date last download	Hours of use	Total cycles	Overweight limit	Energy	Maintenance required	Preventive maintenance scheduled	Actions
<div> <input checked="" type="checkbox"/> centre maimonides <ul style="list-style-type: none"> <input checked="" type="checkbox"/> unité 2a <input checked="" type="checkbox"/> unité 2b <input checked="" type="checkbox"/> unité 5a <input checked="" type="checkbox"/> unité 5b <input checked="" type="checkbox"/> unité 5d <input checked="" type="checkbox"/> unité 5e <input checked="" type="checkbox"/> unité 2e </div>	300007941	0	05-May-2014	-	-	0 A	0 Mwh	-	-	Export data
	300007927	201	05-May-2014	2h 43min	1275	14,84 A	211541 Mwh	-	C:31-Dec-2015 D:01-Jan-2012 E:01-Jan-2012 F:01-Jan-2012	Export data

3. View the ceiling lift corresponding to the serial number within the table.

Downloading the general settings and event history of a ceiling lift

1. Consult the client account's list of ceiling lifts.
2. Click on the "Export data" button corresponding to the ceiling lift found within the table.
3. Open the downloaded Excel file.

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